

*Town of Litchfield—The Town has hired APPRAISAL RESOURCE GROUP, INC. of Coventry, Connecticut to do the state mandated 2008 Revaluation update project. The first phase of the Project includes the mailing of property inventory summary reports to each residential property owner. The objective of this part of the Project is to verify and update the town's assessment records. Property owners are requested to return the form to the Assessor's Office. Instructions are included with the property summary report.*

*State of Connecticut statutes require the inspection of exteriors and interiors of all structures on properties that have sold within the last three years. The inspection process is done on a neighborhood by neighborhood basis. Property owners will be notified if their property needs to be inspected. Staff members will be collecting data on rooms, bathrooms, basements, attics, porches, garages, etc. They are not interested in the decor or housekeeping. The data collectors will be verifying exterior and construction data of all buildings.*

*Also, the staff will be taking new color digital photos of the exteriors of all dwellings. The digital images will be installed on the Town's computer system as part of the real estate property records.*

*Occupants of homes will be asked to sign a data collection form expressly for the purpose of verifying that the inspection was performed. The signature provides the Town assurance that the inspections are being done as required by state statutes.*

*The last Revaluation was done in 2003. A project office is being set up in the Town Office that will have it's own phone number. The Assessor's Office and Russ Beaudoin, the Project Manager, will be updating the public as the Project progresses. The Project is scheduled for completion for the October 1, 2008 Grand List.*