

**TOWN OF LITCHFIELD
BRIDGE COMMITTEE MEETING
Town Office Building
Tuesday, November 8 - 3:00 p.m.**

1. Call to Order

Chairman Raz Alexe called the meeting to order at 3:00 p.m. with all members present: Tom Waterhouse (P&Z Liaison), Leo Paul, Jr. (Board of Selectman Liaison), and James Koser. The Board of Finance Liaison slot is vacant.

2. Presentation of Four-Bridge Preservation Project

Raz Alexe described the project as a new DOT proactive preservation program that qualified four of our bridges the Town applied for under the Federal Local Bridge Program (FLBP), which reimburses 80% of the costs through Federal funds and the Town pays 20%. The bridges that qualified are:

1. Bridge #05181: East Litchfield Road over Spruce Brook
2. Bridge #05182: Wheeler Road over Spruce Brook
3. Bridge #05183: Sawmill Road over Marshepaug River
4. Bridge #06167: Duck Pond Road over Butternut Brook

A news release was sent out to abutting property owners. Mr. Alexe then said that the DOT/FLBP advisory engineering group, Close, Jensen & Miller, recommended choosing one consultant to design all four bridges and one contractor during the construction bidding process to do the work. The Bridge Committee will choose five out of the seven consultant firms to interview and rate, using the consultant rating form that focuses on four criteria. Close, Jensen & Miller will re-review the rating forms and comment. Although there is no deadline for completion, Mr. Alexe thought these four bridges should be completed in three years.

3. Review 7 Statements of Qualifications for Design of Four Bridges and Short List to Five

Each member commented on the seven sets of qualifications for consideration, and by consensus chose 1) Cardinal Engineering Associates; 2) Anchor Engineering Services, Inc; 3) Nathan L. Jacobson & Associates, Inc; 4) GM2 Associates, Inc; and Lenard Engineering, Inc. Mr. Alexe will send letters to the two firms not chosen for interviews.

4. Set Future Meeting Schedule

Interview meetings will be held as follows with 20-25 minutes for the firm to present and 5 minutes for comments, about 30 minutes per firm.

Tues, November 22, 2016 – Interview Cardinal Engineering Associates, GM2 Associates, Inc. and Anchor Engineering Services, Inc. The meeting will be held at the Public Works Department at 3:00 p.m.

Tues, November 29, 2016 – Interview Lenard Engineering, Inc. and Nathan L. Jacobson & Associates, Inc. Choose successful firm and recommend to Board of Selectmen. The meeting will be at the Public Works Department at 3:00 p.m.

5. Adjournment: Motion: L. Paul moved to adjourn at 3:25 p.m. and J. Koser seconded. All voted aye and the motion carried.

Raz Alexe, Chairman