

Town Hall Building Committee
Bantam Annex
80 Doyle Road, Bantam
May 2, 2012
Minutes

Present: William J. Buckley Jr., Chairman; John Langer, Vice Chairman; Diane Fredsall, Secretary; Lynne Brickley, Ann Curtis, Peter Ebersol, Jack Healy, Jeffery Zullo, Alternates: Lisa Losee and William Deacon, Jr. Public Present: John Martin, Architect; Nancy Southard, Tom Roman, Christine Horrigan

Absent: David T. Wilson

Call to Order: Chairman William J. Buckley Jr. called the meeting to order at 7:04 p.m.

Approval of Minutes: Peter Ebersol made a motion to approve the minutes from both the April 4th & April 18th meetings; seconded by Jeff Zullo. Discussion: Change President and Vice President to Chairman and Vice Chairman; Jeff Zullo was present when the meeting started; correct the spelling of Lynne Brickley's name. Minutes approved as amended.

Presentation and Discussion by Architect: John Martin reported that packages were sent to the department heads including: Finance, Police, Assessor, Tax Collector, and Registrar of Voters. Mr. Martin will work directly with the Town Clerk and Park and Recreation Departments. He reported that there were not a lot of changes from the department heads with the exception of room needed to keep paper trails as required by the State of Connecticut. Mr. Martin will present information concerning square footage requirements at the next meeting. Lynne Brickley mentioned that it was very important, as far as the Town Clerks requirements, that Mr. Martin look in the future at least 10 years. A question was raised concerning whether the Probate Court member towns could perhaps incur some of the expense of the Town Hall renovation. Jack Healy asked if Mr. Martin had spoken with the Historic District Commission. Mr. Martin reported that the point would be moot if he didn't have hard facts to present. Jeff Zullo asked if we had decided whether we would consider one or even two buildings for the Town Hall needs. Bill Buckley stated that first we need to determine needs.

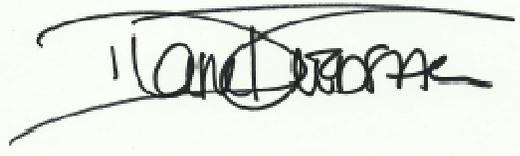
Geri Geci, Litchfield Energy Task Force: Tabled

Contract with Recording Secretary: Ann Curtis and John Langer have contacted folks who are interested in being Recording Secretary. They will be invited to the next meeting, interviewed and a hiring decision will be made. Each candidate should contact Diane Fredsall concerning how the Commission would like minutes recorded. Jeff Zullo cautioned to keep an eye on the budget as estimates for building cost will also need to come out of our budget.

Correspondence: No discussion

Adjournment: Jack Healy made a motion to adjourn, seconded by Peter Ebersol. Motion passed unanimously. Meeting closed at 7:45 p.m.

Respectfully Submitted:

A handwritten signature in black ink on a light green background. The signature is written in a cursive style and appears to read "Diane Fredsall".

Diane Fredsall
Secretary