

REGULAR MEETING – POLICY COMMITTEE

Litchfield Board of Education

Thursday, January 19, 2012, District Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Policy Committee was held on Thursday, January 19, 2012 at 6:30 p.m. in the District Office Conference Room.

Members Present: Ms. Carr (chair), Ms. Rosser and Mr. Katzin.

Also Present: Dr. Wheeler and Mr. Simone.

MOTION made by Ms. Rosser and seconded by Mr. Katzin: to approve the minutes of the regular meeting of December 15, 2011.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – none

Public Comment – none

Old Business - none

New Business

- a. Policy # 1314 Fund Raising – remove fourth paragraph and adjust spacing to fit on one page. Send to BOE for review.
- b. Policy # 3280 Gifts - in #1 add “Potential donors shall complete the appropriate form and receive approval therefore prior to making the donation.” In #3 after the word use add “and disposal”. Send to BOE for review.
- c. Policy # 3280.1 Gifts, Grants, and Bequests Form – add “Anticipated cost to the Board for installation?” and “Anticipated annual cost to the Board for maintenance? Send to BOE for review.
- d. Policy # 4131 Professional Development – policy completely rewritten. Send to BOE for review.
- e. Policy # 4131.5 Continuing Education Units (CEU’S) – remove the General section. Under Board’s Role remove “or professional development manager designee” and after activities add “to be made available by the district.” Send to BOE for review.
- f. Regulation # 4131.5 Continuing Education Units (CEU’S) – in first paragraph remove “no planned follow up”. In first paragraph add last sentence “Follow up occurs at the classroom, school or district level.” In Service in a Specific Role after through add

“uncompensated”. Remove sections A, B and C. In last paragraph remove “in each school office” and add “on the district intranet” and remove “and two copies.” Send to BOE for review.

- g. Policy # 4133/4233 Travel; Reimbursement – no changes noted. Send to BOE for review.

Future Agenda Items

- a. Policy # 4111.1/4211.1 Affirmative Action: Recruitment and Selection
- b. Policy # 4134 Tutoring and regulation
- c. Policy # 4138/4238 Non-School Employment
- d. Policy # 4143 Extra Duty Designation and Involvement
- e. Policy # 4151 Compensation and Related Benefits

MOTION made by Mr. Katzin and seconded by Ms. Rosser: to adjourn the meeting at 7:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Amy Rosser
Board of Education