

**REGULAR MEETING – FINANCE, FACILITIES AND TECHNOLOGY COMMITTEE**  
**Litchfield Board of Education**  
**Tuesday, January 22, 2013, Central Office Conference Room, 6:30 p.m.**

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A regular meeting of the Litchfield Board of Education Finance, Facilities and Technology Committee was held on Tuesday, January 22, 2013 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (co-chair), Mr. Shuhi (co-chair), Ms. Fabbri and Mr. Falcetti.  
Also Present: Dr. Wheeler, Ms. Kubisek, Ms. Longobucco, Ms. Turner, Mr. Lathrop, Ms. Rosser, Ms. Della Volpe, Mr. Simone, press and the public.

**Approval of Minutes**

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to approve the minutes of the special Finance Committee meeting of December 12, 2012.

MOTION carried. All votes were in the affirmative. Mr. Falcetti abstained.

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve the minutes of the regular Facilities and Technology Committee meeting of December 17, 2012.

MOTION carried. All votes were in the affirmative. Ms. Fabbri abstained.

**Communications** - none

**Public Comment**

- Tony Crowe: Litchfield BZ report on maintenance was not accurate, discussed floor cleaning and reported savings, asked Board to be aware of this.

**Old Business**

- a. Technology Rotation – new information was given, leasing total cost \$133,155 year 1 in this year’s budget, should plan for teacher training.

**New Business**

- a. School Security – planning has been done; lockdown drills taking place, a schedule will be put in place for drills, working with Town on necessary actions to improve school security.
- b. Building Utilization – open ended item in Strategic Plan, building use will be studied.
- c. Pool Rental – Region 6, CJR, Litchfield Schools and Litchfield area swim team are involved, Litchfield Schools cost \$20,500

**Technology –**

- a. Wireless Project Update – working at L.I.S. and L.H.S. but not operating at specs put in the bid, working with RONCO to solve the problems.
- b. Financial Report 12/31/2012 – received report.
- c. 2013-2014 Budget (Preliminary) – health/medical costs still in flux, salaries 62% of total budget, Special Ed costs are increasing

Replace: English/Language Arts AP  
Forensics, A&P, Embryology, Zoology  
7<sup>th</sup> grade Science  
Statistics, Calculus, Trigonometry  
Reading Supplemental Skills (Center School)

Restructure: L.H.S. SRBI Reading and Math  
Art (Center School), 0.2 to L.H.S./L.I.S.

Additions: 1.0 FTE Technology  
0.4 Supplemental Skills (L.I.S.)

Reductions: 1.0 FTE Speech/Language Pathologist  
0.2 FTE French  
0.2 FTE Music (Center School)  
1.0 FTE Kindergarten  
1.0 FTE Grade 1

Net FTE: 2.0 FTE reductions

Discussed: reductions in staffing and benefits package, data consultant will not be in budget, legal costs up in preparation for negotiations with LEA and LAA, increase in wireless maintenance, pool rental, and Special Education costs up, 2.99 % increase over last year. Superintendent’s budget proposal still a work in progress.

Special meeting of this Committee to be scheduled for January 30, 2013 at 6:30 p.m.

**Future Agenda Items – none**

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to adjourn the meeting at 8:43 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education