

FACILITIES & TECHNOLOGY COMMITTEE

Litchfield Board of Education

Monday, January 5, 2015, Central Office Conference Room, 6:30 p.m.

A meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Monday, January 5, 2015 at 6:30 p.m. in the Central Office Conference Room.

Present: Mr. Bongiorno (Chair), Mr. Shuhi and Mr. Waugh

Also Present: Ms. McMullin, Mr. Falcetti, Mr. Simone, Mr. Poole, Ms. Terry and Mr. Holzman.

Approval of Minutes – of regular meeting – December 8, 2014.

MOTION made by Mr. Shuhi and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of December 8, 2014 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications

- Letter from Mr. Poole to Hilltop regarding payment

Public Participation - none

New Business

- a. Business Manager – introduced Jeff Holzman, Facilities Manager, Town of Litchfield.
- b. Hayes Inventory Control Software and Hardware – Ms. Terry recommended program – Hayes Software Systems called TIP Web IT; inventory can be online, generate a report of assets, project life span capabilities; shows equipment status. Key feature was ability to scan equipment and student ID for distribution.
Committee discussed value of the program, PowerSchool integration, Bluetooth scan capabilities, store student records, full implementation cost of \$9,941.75, could be used by Athletic Department, need to build a detailed Technology Plan.
- c. Facilities Update – Facilities Manager for Town of Litchfield re-introduced himself. Shed access needs work, inventory being done.
- d. Remote Homework Delivery Process District Wide – uniformity would be beneficial, schools will work on solutions.

Old Business

- a. Plumb Hill Playing Fields – O.C.R. requirements cost being investigated, work should be completed in the spring. Ms. McMullin will seek legal interpretation of contract and responsibility for O.C.R.

Old Business (con't)

- b. Policy # 5131.4/6177 Technology – past policy will be reviewed and presented to Policy Committee.

Future Agenda Items - none

MOTION made by Mr. Shuhi and seconded by Mr. Bongiorno: to adjourn the meeting at 8:17 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education