

**REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE**  
**Litchfield Board of Education**  
**Monday, October 15, 2012, Central Office Conference Room, 6:30 p.m.**

A regular meeting of the Litchfield Board of Education Facilities and Technology Committee was held on Monday, October 15, 2012 at 6:32 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (chair), Mr. Falcetti and Mr. Shuhi.

Also Present: Mr. Lathrop, Ms. Longobucco and Mr. Simone.

**Approval of Minutes**

MOTION made by Mr. Falcetti and seconded by Mr. Shuhi: to approve the minutes of the regular meeting of September 17, 2012.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business**

- a. Project Update – Mr. Crow will be a Board of Education consultant, SchoolDude goes to Town of Litchfield, Center School bathrooms painted, started Capital budget development process.

**New Business**

- a. Draft Technology Plans to be included in budget Development – copier lease will go to bid in March, reviewed computers to be replaced; total of 861 in four year period, now own 230 devices, computer cost would be \$852,500, leasing cost would be \$225,913. Increase for 2013-2014 would be \$70,365.
- b. Capital Planning – info needed by November 5, 2012, reviewed Town of Litchfield Guidelines and Instructions. Reviewed Capital requests for the three schools. Put Smart Boards and infrastructure needs in Capital.

**Technology –**

- a. BYOD or One to One – BYOD going smoothly, One to One going well in grades 7 & 8.
- b. Infrastructure Update – LHS equipment installed, policy is pending.

MOTION made by Mr. Shuhi and seconded by Mr. Falcetti: to adjourn the meeting at 8:00 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education