

**REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE**

**Litchfield Board of Education**

**Monday, December 17, 2012, Central Office Conference Room, 6:30 p.m.**

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A regular meeting of the Litchfield Board of Education Facilities and Technology Committee was held on Monday, December 17, 2012 at 6:33 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (chair), Mr. Falcetti and Mr. Shuhi (6:35 p.m.).

Also Present: Dr. Wheeler, Mr. Lathrop, Ms. Longobucco, Mr. Crowe, Mr. Simone, Ms. Fabbri, press and the public.

**Approval of Minutes**

MOTION made by Mr. Shuhi and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of November 19, 2012.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** - none

**Public Comment** - none

**Old Business** - none

- a. 2013-2014 Budget Update – have received retirement letters, to full Board of Education on January 9, 2013.
- b. Work Order Protocol – records of what needs to be done should be on work orders for the record, now using School Dude technology, Town of Litchfield has a work order system, discussed how Town and schools are now collaborating on work orders.

**New Business**

- a. Computer Rotation Schedule – 1054 computers part of the rotation, a 4 year period, \$386,500 total cost year one, discussed required printers, costs of computers for students and teachers, quality of computers, separate out infrastructure costs, new devices needed in each of the schools in each year of the four year period, needs of Tech. Ed. labs.

**Technology** –

- a. BYOD or One to One – to go to full Board of Education for a decision.
- b. Wireless Project Update – have stable access points, L.I.S. using laptops, stress tests done at L.H.S., Middle School has some density problems, RONCO has been responsive.
- c. Taping of Board Meetings – getting feedback, quality is questioned, viewing of persons and sound need work.
- d. Smart Boards – use is imbedded in the curriculum, teachers are utilizing them and are being trained.

**Safety** – Administrators met and reviewed safety measures in our buildings, expand security cameras, we are doing things well.

**Future Agenda Items** – none

MOTION made by Mr. Shuhi and seconded by Mr. Falcetti: to adjourn the meeting at 8:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education