

LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 4, 2013

A regular meeting of the Litchfield Board of Education was held on Wednesday, December 4, 2013, at Litchfield High School Library/Media Center.

Present were: Mr. Simone; Chair; Ms. Carr; Ms. Fabbri; Ms. Rosser; Messrs. Bongiorno, Clock, Falcetti, Shuhi, and Waugh.

Also present were: Dr. Wheeler; Mr. Lathrop; Mr. Zaremski; Ms. Della Volpe; Ms. Murphy; Ms. Turner; the public and the press.

Approve Minutes

MOTION made by Mr. Bongiorno and seconded by Ms. Carr: to approve the minutes of regular meeting November 20, 2013 with the following corrections: on page 3201 committee assignments should include "Finance" and "Facilities & Technology," on page 3202 change "Ariel" to "Arielle" and "hock" to "hoc," Rick Bongiolatti commented on "drug abuse prevention," on page 3204 remove "Parents can opt out of survey by students," and on page 3204 change "copies" to "copiers."

MOTION carried. All votes were in the affirmative. There were no abstentions.

Approve Payment of Invoices

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the payment of invoices on Accounts Payable warrant dated 12/5/13 in the amount of \$79,799.73.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence

- a. STPC – Ms. Fabbri reported: met on Monday; add meatball grinders to basketball ball concession stand along with the hot dogs.
PTO – Mr. Sobek reported: book fair/PJ party this evening; kids and teachers participating; thank you to Lynn Stone; January 16th community relations event; Parent Academy at C.S. focus on reading; kick off reading fundraiser; reading initiative; accept donations of books and new PJs; and on line book fair until December 10th with a link on the district web-site.
- b. LHS Student Council – Matthew McCarthy and Victoria Minervino reported on the student council activities at the high school.

- c. Public Comment:
 - Mr. Dranginis commented on having L.I.S. students participate on the swim team and having a swim team record plaque displayed on a regular basis.
 - Mr. Sobek thanked to Board for the steps they took in securing the laptops.
- d. Correspondence – none.
- e. Administrators' Reports
 - Ms. Della Volpe – none
 - Ms. Turner – none
 - Ms. Murphy – none
 - Mr. Zaremski reported: “Required Data Collection” document, page 12 in the IEP document; Primary Reason for Educational Location; “If student doesn’t live at home, where does he/she live? And “If student’s placement is not in a district program, who/what entity initiated the placement?”
 - Mr. Lathrop reported: FF&T meeting; purchasing copiers outright, \$110,000; timeline for Capital altered; failure to bid laptops via advertising extended meetings to the 16th – FF&T, 17th – Board of Selectmen, 18th – full Board approval.

Superintendent’s Report

- a. SPI Data – still embargoed by the state, scheduled to be released tomorrow at 3:00 p.m.
- b. Student Survey update – hold off administering survey until Town Prevention Council reviews the matter.

Board members discussed: send survey to students who have graduated in the last three years; need for info now to analyze; town issue and not just the Board’s; semester break opportunity to reach out to graduates; Guidance has bank of graduate emails; and Ms. Kubisek adjunct member of Town Prevention Council.

- c. State Department of Education - Education Symposium: transform education; mastery based diplomas; change time and place of instruction as variable; student learning the constant; and presentation to CPP Committee during next meeting.

New Business

- a. Out of State Field Trip – New York, NY.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the out of state field trip to New York City on January 11, 2014.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Committee Reports

Curriculum, Programs and Personnel - Ms. Fabbri reported that the committee will meet next Thursday.

Finance, Facilities and Technology - Mr. Shuhi reported that the committee will meet on the 16th.

School Security - Mr. Bongiorno reported: as ad hoc committee 30 days are needed to post agendas per FOIA; Diane Knox, representative from the Board of Selectmen; Valerie Cyr, Diane Wilson, Anthony Hibbert parent representatives; John Bongiorno and Gary Waugh, Board of Ed representatives; Jason Lathrop, administration designee; still need Board of Finance rep, teacher rep and AFSCME rep; Mr. Healey can be a special guest at times. The first meeting will be held the 2nd week in January.

Policy - Ms. Carr reported that the committee will meet next on the 19th.

Policies

- a. REVIEW- Bylaw #9271 Code of Ethics – policy reviewed.
- b. Second Reading – Bylaw #9500 Philosophy and Bylaws of the Board of Education.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Bylaw #9500 Philosophy and Bylaws of the Board of Education as amended.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno; to adjourn the meeting at 7:45 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,
Donald Falcetti, Secretary
Joanne Bertrand, Recording Secretary