

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, December 8, 2011, Central Office Conference Room, 6:30 p.m.**

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Falcetti and Mr. Waugh.

Also present: Dr. Wheeler, Mr. Porri, Ms. Clementson, Ms. Berkun, Ms. Salinger, Ms. Della Volpe, Mr. Simone and Mr. Shuhi (at 6:35 p.m.)

**Approval of Minutes of Regular Meeting of November 10, 2011**

MOTION made by Ms. Rosser and seconded by Ms. Fabbri: to approve the minutes of the regular meeting of November 10, 2011.

MOTION carried. All votes were in the affirmative. Mr. Waugh and Mr. Falcetti abstained.

**Communications** – None

**Public Comment** – None

**Old Business** –

- a. AP Courses – 2008 Spanish, AP Calculus are areas to be examined for improvement this year.

2009-2011 – AP – reviewed all courses, compared AP exam scores and classroom scores, Professional Development money should be used to train teachers in needed areas, no new offerings for 2012/2013.

- b. Safe School Climate Plan – bullying legislation changes require a Safe School Climate Plan, reviewed the needs of implementing this plan, school personnel will be trained, reviewed the forms to be used in the Litchfield district, draft of plan will be submitted to State Department for approval, adoption by the Board will follow SDE approval.

**New Business** –

- a. Art/Music Curriculum Update –
  - Art – Scope & Sequence document K-6 complete, 7-12 – 2 documents completed, delay due to staffing changes and changes in course offerings for grades 9-12. Data for completion summer of 2012.
  - Art – K-3 curriculum completed, reviewed bench marks for kindergarten – grade 3, samples of student works were presented, regular art media used, computer used to generate art, family kit is sent home for “family work” for all grades, family art night in January or February in school.

- LIS and LHS – expose students to graphic arts, crafts are taught, guest artists used, AP Art at LHS using a web page, students become familiar with the grading rubric scale of 1 to 6, details of course were reviewed, Art Club formed, AP has 5 students. Working toward getting more students into the AP Art course, reviewed proposed Art Course offerings; discussed needs for this revision, purpose is to allow more students experience in field of Art, curriculum will be worked on the next two years, 8<sup>th</sup> grade Art Club was formed, 7<sup>th</sup> & 8<sup>th</sup> grade enrichment program is now in progress.
  - Budget – need some Macintosh technology, replacement of materials, materials for sculpture.
- b. Curriculum Coordinator positions – six teachers have 092's, discussed what area towns are doing, discussed differences of Department Chairs and Curriculum Coordinators duties.
  - c. Center School Principal Position – reviewed posting criteria and time line.

**Curriculum Steering Committee Update** – next meeting will be January 26, 2012

**Future Agenda Items** –

- a. NEASC - Update
- b. PE/Health Curriculum - Update
- c. 2012-2013 School Calendar
- d. Principal Posing - Update

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to go into Executive Session at 8:38 p.m. to discuss possible action related to Collective Bargaining. Dr. Wheeler was invited to attend.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Executive Session

Present: All the above Board members and Dr. Wheeler.

Open session resumed at 9:00 p.m.

No action was taken.

MOTION made by Mr. Waugh and seconded by Ms. Rosser: to adjourn the meeting at 9:02 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti