

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, February 14, 2013, Central Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:33 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Waugh and Mr. Falcetti.

Also present: Dr. Wheeler, Ms. Sullivan, Ms. Dove, Ms. Della Volpe, Ms. Murphy, Mr. Shuhi, Ms. McDevitt, Mr. McDevitt, Mr. Bongiorno and Mr. Simone (6:37 p.m.).

**Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Mr. Waugh: to approve the minutes of the regular meeting of January 10, 2013 as corrected. On page 2 remove the comma after schedule and add a period. Capitalize “They”.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**New Business**

- a. Curriculum Update:
  - English/Language Arts K-12 – grades 4-6 following state guidelines, strategies and assessments; D.R.P. test wording was reviewed, discussed assessments, P.D. important on the half days.  
L.H.S. – grades 7-12 curriculum alignment completed, will be evaluated, need more non-fiction, electives are in the old format, Journalism has been added, a lot of grammar re-alignment being done, more analysis being done at lower grade levels, piloting CCSS, working on a web site for English Department.
- b. Smarter Balance – applying present assessments to Smarter Balance assessments, working on performance tasks, 7<sup>th</sup> grade worked on a UConn Pilot program.
- c. AP Psychology – distance learning with Wamogo, planning in process, will talk to bargaining units.
- d. L.I.S. B.Y.O.D. Letter – discussed reasons for the letter dated January 18, 2013 re: electronic devices.
- e. Budget – reviewed dues, NEASC dues, lease of L.H.S. laptop costs, and staffing details.

**Old Business** – none

**Personnel** - none

**Curriculum Steering Committee Update** - none

**Future Agenda Items**

- a. L.H.S. Course of Studies review with course enrollment projections (K. Della Volpe)
- b. Curriculum Update – World Language (M. Roy)

MOTION made by Mr. Falcetti and seconded by Ms. Rosser: to adjourn the meeting at 8:32 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti