

REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE
Litchfield Board of Education
Thursday, May 12, 2011, District Office Conference Room, 6:30 p.m.

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Mr. Shuhi, and Ms. Rosser. Mr. Katzin was absent.
Also present: Dr. Wheeler, Mr. Falcetti, Mr. Simone, Ms. Tracy and Ms. Della Volpe.

Approval of Minutes of Regular Meeting of April 14, 2011

MOTION made by Mr. Shuhi and seconded by Ms. Rosser: to approve the minutes of the regular meeting of April 14, 2011 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – None

Public Comment – None

Old Business – None

New Business –

- a. 7-12 Social Studies Curriculum presentation – by Julie Tracy. CMT connection needed in grade 7 and 8, CAPT connections are in place for grade 9. Added ITL skills for grades 7 and 8; no textbook in grades 9-12, use E. Board, and ABC-CLIO to get database links for primary source; grade 7 textbook might need to be replaced; alignment with grades K-6 is a goal.
- b. Litchfield High School midterm exam schedule – value of midterm exams is being investigated, some department want them as assessments; discussed problems related to exams including busing.
- c. Student feedback – update – 75% of teachers have feedback forms, still working to standardize form, not part of evaluation document.
- d. Director of Business Operations – contract review – based on administrative contract, 1% first year, 2nd year 1.55, present contract is for 1 year with an option.

Curriculum Steering Committee Update

- a. Meeting May 26, 2011

Strategic Plan – strike from agenda template

Future Agenda Items – next meeting Wednesday, June 8, 2011 at 6:30 PM

- a. Library and Media curriculum review
- b. World Languages program review
- c. Supplemental Skills program review

MOTION made by Ms. Rosser and seconded by Mr. Shuhi: to adjourn the meeting at 7:22 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,
Donald R. Falcetti