

REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE
Litchfield Board of Education
Thursday, September 8, 2011, District Office Conference Room, 6:30 p.m.

Meeting called to order at 6:33 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, and Mr. Shuhi (at 6:36 p.m.). Mr. Katzin was absent. Mr. Falcetti appointed as alternate until Mr. Shuhi's arrival.

Also present: Dr. Wheeler, Mr. Falcetti, Ms. Della Volpe, Ms. Gibbs, Ms. Longobucco, Mr. Brennan, Ms. Armington and Ms. Petti.

Approval of Minutes of Regular Meeting of August 11, 2011

MOTION made by Ms. Fabbri and seconded by Ms. Rosser: to approve the minutes of the regular meeting of August 11, 2011 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – None

Public Comment – None

Old Business – None

New Business –

- a. LHS Advisor/Advisee Program – formed in 2008; three elements (1) NEASC School Culture and Leadership, (2) CT High School Reform – Engagement/SSP's and (3) LHS Student Learning Expectations. Each student paired with an adult advisor. There are two goals: (1) teach student to be self-directed learners and (2) to personalize student interactions at LHS.
- b. Rachel's Challenge – started after Columbine, a program of kindness and compassion, students will create logos, day program for students, session for parents in the evening.
- c. CAPSTONE – is still in the beginning stages, will be part of budget discussions.
- d. NAVIANCE – reviewed the stages of the program, a web based program, can be used in course planning as well as taking surveys.
- e. Staffing Update – long term substitute for Spanish in high school; searching for athletic trainer, will look to an agency for trainer.
- f. Project Poetry Live – a multi-cultural program, not budgeted this year, \$3,500 fee per district from Ed Connection, waived this year, expenses include two substitute teachers and transportation for the final program.
- g. BYOT – students bring their own technology to the classroom setting, changes in instruction methods for students and staff, staff will need on-going professional development, there will be up front and ongoing costs, policy would have to be updated, technical changes would have to be made, a small group of teachers would pilot the program, questioned forming Ad Hoc Committee.

- h. Strategic Plan – discussion postponed.

Curriculum Steering Committee Update – next meeting scheduled for October.

Future Agenda Items –

- a. Student Achievement Database presentation
- b. 2011 Student Assessment Results

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to adjourn the meeting at 8:11 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,
Donald R. Falcetti