

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, January 12, 2012, Intermediate School Art Room, 6:30 p.m.**

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Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Waugh and Mr. Falcetti.

Also present: Dr. Wheeler, Ms. Ouellette, Mr. Weaver, Mr. Parker, Mr. Mongeau, Ms. Maraia, Ms. Westcott, Mr. Simone, Mr. Shuhi, Ms. Della Volpe and Public

**Approval of Minutes of Regular Meeting of December 8, 2011**

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of December 8, 2011 as corrected. Old Business b. change last sentence to read “approval, adoption by the Board will follow SDE approval.” In the third bullet of the Art/Music Curriculum Update “towards” should read “toward” and “student” should read “students”?

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – CS and LIS status update from NEASC.

**Public Comment**

- Ms. Scozzafava requested participation in the area of school calendar development.

**Old Business** –

- a. Principal Posting – has been posted, discussed process, discussion to continue next meeting.

**New Business** –

- a. PE/Health Curriculum Update –
  - Health - all wellness documents completed; C.S. is an integrated approach, curriculum is from State standards, focus on foods, physical, social and emotional standards, includes making decisions. L.I.S. and Middle School topics of nutrition, substance abuse issues, health issues, growth and development, body systems, conflict resolution, anti-bullying, endocrine system and hormones, peer pressure and mental health.
  - PE – completed curriculum for PreK-3, Grades 4-6, and Grades 9-12. Curriculum for Middle School (grades 7 & 8) in progress. Skills taught were presented to the Committee, skill benchmarks are in place as well as assessment rubrics for individual skills and responsible behavior, participate in CT State Physical Fitness Assessment, L.H.S. and M.S. programs are a sequential program, H.S. courses in Exercise Science were reviewed, rope course is used, curriculum is now aligned to the NASPE and CT State Standards.

- b. 2012-2013 School Calendar - Draft – talked to Wamogo in order to get calendar alignment, expand teacher induction, reviewed the proposed draft if this calendar; L.E.A. has input on professional development days; LEA would like a philosophy from Board of Ed for changing of calendar days, CPP Committee discussed value of P.D. days.
- c. NEASC Update – discussed value of accreditation for elementary schools. L.H.S. official visit October 2014.
- d. Budget Development – goal is to protect integrity of Core Content, Prek-12. Discussed needed items desired in budget. Target for Superintendent's budget proposal is under 1%.

**Curriculum Steering Committee Update** – next meeting will be January 26, 2012

**Future Agenda Items** –

- a. Curriculum Coordinator Positions
- b. Center School – Overview DRA/Math Assessments/Benchmarks done in November
- c. Principal position hiring process

MOTION made by Mr. Waugh and seconded by Mr. Falcetti: to adjourn the meeting at 8:55 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti