

REGULAR MEETING – SCHOOL SECURITY COMMITTEE

Litchfield Board of Education

Monday, January 13, 2014, Central Office Conference Room, 7:45 p.m.

Meeting called to order at 8:47 p.m.

Members Present: Mr. Bongiorno (chair); Mr. Hibbert, Ms. Johnson, Ms. Knox, Mr. Lathrop, Mr. Mongeau, Ms. O’Leary, Mr. Simone, Mr. Waugh, and Ms. Wilson.

Members Absent: Ms. Cyr and Mr. Geiger

Also present: Mr. Shuhi and the public.

Nomination of Secretary

Mr. Waugh volunteered to be secretary.

Committee Objectives – Mr. Bongiorno briefly discussed the three security reviews that Litchfield Public Schools have participated in and reminded participants that the purpose of the Committee was not to discuss policy and procedures, but to make budgetary recommendations to the Board of Education.

Communications – Mr. Bongiorno discussed information that he found on a parent volunteer program and noted that the Board of Education had received information on various security vendors. Mr. Lathrop presented a security review list incorporated into these minutes and attached.

Public Comment

- Mr. Wilson commented on the importance of security and why the Committee was formed.

Old Business - none

New Business

- a. **Review Current Safety and Security Data:** The Committee discussed requesting possible reimbursement from Plumb Hill for security measures, key access at Plumb Hill, PPS staffing, school culture, cameras, bullet proof glass, tinting on building windows, two way radio access/phone access, and the use of annunciators for initiating lockdowns. A question was raised about the use of a consultant to make recommendations for security improvements.
- b. **Review current safety and security process and protocol by district and by school:** not discussed.
- c. **Recommended practices:** not discussed
- d. **Roundtable – prioritize opportunities:** The committee prioritized security items to include tinting, external door security, 911 out dialing/phone placement, two way

radio access, PPS staffing, being able to lockdown from anywhere, facial recognition, and front door greeter/security positions.

Future Agenda Items - none

The next meeting date will be set for January 27, 2014 as a Special Meeting at 6:30 p.m.

MOTION made by Mr. Waugh and seconded by Ms. Wilson: to adjourn the meeting at 9:49 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,
Jason Lathrop
Recording Secretary