

REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE

Litchfield Board of Education

Tuesday, January 17, 2012, Central Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Facilities and Technology Committee was held on Tuesday, January 17, 2012 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (chair), Mr. Falcetti and Mr. Shuhi.

Also Present: Dr. Wheeler, Mr. Crowe, Mr. Buccitelli, Ms. Moore, Ms. Longobucco and Mr. Simone.

MOTION made by Mr. Falcetti and seconded by Mr. Shuhi: to approve the minutes of the December 19, 2011 regular meeting as corrected. Under “Old Business” strike the word past (before history) in first sentence.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications - none

Public Comment – none

Old Business

- a. V-Brick: Reviewed past history of V-Brick, 1999 purchased analog system, 2006-07 renovation funded a digital system and V-Brick was purchased for \$130,000, K-12 configuration housed at L.H.S., 1 year contract for all expenses (\$14,000 contract) coverage is now \$5,200 package, covers 2 servers, including labor and emergency visits, system has had troubles, 2010-11 \$1,450 paid for repairs to Litchfield County Electric, set top box repair was \$600, system services all classrooms, system is 5-6 years old, repair to Head End, etc. Was \$3,380; labor is included in the SLA, should be built into the Technology Plan.
- b. MBR (Minimum Budget Requirements): would not be affected if town takes over the maintenance Budget.

New Business

- a. 2012-2013 Draft Budget: discussions regarding inclusion of funding to expand wireless capacity at L.H.S. in budget draft.

- b. Maintenance: 15,000 less gallons of fuel oil used thus far this winter; Intrusion Alarm installation delayed; floor bids for C.S. are out; grooming of baseball field and L.I.S. softball field discussed; a groomer can be purchased for \$3,300; can use Town tractor for this year; a new tractor would be \$3,000-4,000, discussion regarding storage needs, must keep equipment protected from exposure to elements and from theft.

Technology

- a. Technology Plan Draft: for State Department of Education, draft is written by Technology team, goes to RESC first, reviewed template and SDE Technology Plan, need a committee to review the template that is due to RESC on March 30th.
- b. Technology Budget for 2012-2013: machinery, toner ink, software, infrastructure and licenses, review money in past budgets, about \$135,000 in operating budget, new equipment should be geared toward wireless technology.

Discussed development of a 5 year Capital Committee Plan, what will be needed to improve technology infrastructure that is becoming antiquated, discussed formation of a Technology Committee and membership.

Future Agenda Items

- a. Plumb Hill Agreement
- b. Storage Building - pricing

MOTION made by Mr. Shuhi and seconded by Mr. Falcetti: to adjourn the meeting at 8:38 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education