

**DRAFT**

**REGULAR MEETING – POLICY COMMITTEE**

**Litchfield Board of Education**

**Thursday, October 18, 2012, Central Office Conference Room, 6:30 p.m.**

A regular meeting of the Litchfield Board of Education Policy Committee was held on Thursday, October 18, 2012 at 6:30 p.m. in the Central Office Conference Room.

Policy Committee Members Present: Ms. Carr (chair), Ms. Rosser and Mr. Katzin.

Also Present: Dr. Wheeler, Ms. Longobucco, Ms. Della Volpe, Mr. Simone, Mr. Shuhi, Mr. Falcetti, Ms. Culkin and Mr. Bongiorno.

**Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Ms. Carr: to approve the minutes of the Special meeting of September 13, 2012 as corrected. Add a period at the end of the sentence under New Business, section a. 2<sup>nd</sup> bullet.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business**

- a. One-to-One Policy Draft- discussion regarding which devices will be allowed under BYOD. Discussion regarding time parameters of the policy. Should policy cover usage from 7:00 a.m. to 2:00 p.m. or include after school clubs and activities. Policy should be less restrictive. Activity disruptive to the school day will be dealt with as it happens. Discussion regarding security on the network and virus protection. More research required before we complete Security and Damages on the policy. Discussion regarding downloading school software on BYOD and copyright laws. Policy will prohibit downloading software onto a district owned device unless it is used for educational purposes. Discussed insurance.

**New Business**

- a. Policy # 5113.1 Permits to Work / Leave Certificates and regulation – tabled until next meeting.
- b. Policy # 5124.2 Age of Majority Policy – tabled until next meeting.

**Future Agenda Items**

- a. Policy # 5113.1 Permits to Work / Leave Certificates and regulation
- b. Policy # 5124.2 Age of Majority Policy: develop new
- c. IT Personnel Policy

MOTION made by Ms. Katzin and seconded by Ms. Rosser: to adjourn the meeting at 8:40 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Amy Rosser  
Board of Education