

## **FACILITIES & TECHNOLOGY COMMITTEE**

### **Litchfield Board of Education**

**Monday, December 8, 2014, Central Office Conference Room, 6:30 p.m.**

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A meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Monday, December 8, 2104 at 6:30 p.m. in the Central Office Conference Room.

Present: Mr. Bongiorno (Chair), Mr. Shuhi and Mr. Waugh  
Also Present: Mr. Falcetti, Mr. Simone, Mr. Poole, and Ms. Terry.

**Approval of Minutes** – of regular meeting – November 10, 2014.

MOTION made by Mr. Shuhi and seconded by Mr. Waugh: to approve the minutes of the regular meeting of November 10, 2014 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Participation** - none

### **New Business**

- a. Review Telephone Bill and Plan Forward – discussed four iPads for emergencies; cost of cell phones; costs are \$2,200 a month for all phones, long distance calls.
- b. Technology Inventory – Ms. Terry presented an inventory of the District's electronic equipment; a working document; suggested future replacement schedule.
- c. Discussion of Budget Requests for Equipment – work in progress; discussed Capital money requests for next year's budget.

### **Old Business**

- a. Center School Telephone update – work is basically completed.
- b. Policy # 5131 Bring Your Own Device and 1-To-1 Computing – for the beginning of the new school year; a work in progress.
- c. Plumb Hill Playing Fields – discussed O.C.R. requirements.

### **Future Agenda Items**

- a. Business Manager
- b. Plumb Hill Playing Fields

MOTION made by Mr. Waugh and seconded by Mr. Shuhi: to adjourn the meeting at 8:12 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education