

SPECIAL MEETING – SCHOOL SECURITY COMMITTEE

Litchfield Board of Education

Monday, February 10, 2014, Central Office Conference Room, 6:30 p.m.

Meeting called to order at 6:42 p.m.

Members Present: Mr. Bongiorno (chair); Mr. Hibbert, Ms. Johnson, Ms. Knox, Mr. Lathrop, Mr. Mongeau, Ms. O’Leary, Mr. Waugh and Ms. Wilson.

Members Absent: Ms. Cyr and Mr. Geiger.

Also present: Dr. Wheeler and Mr. John Wilson.

Approval of Minutes

MOTION made by Ms. Knox and seconded by Ms. Johnson: to approve the minutes of the Special meeting on January 27, 2014.

MOTION carried. All votes were in the affirmation. There were no abstentions.

Communications – none

Public Participation - none

Old Business – Mr. Lathrop updated the committee on the status of rewiring the 2001 camera system, noting that Litchfield Intermediate School has been completed and Center School was next.

New Business

- a. The committee will make the following recommendations to the Facilities and Technology Committee:
 - i. Communication – replace the Center School phone system; reprogram the L.I.S. and L.H.S. phone system to allow easier 911 access; purchase and/or replace walkie talkies/repeaters allowing communication between all buildings; investigate capabilities of intercom/phone systems/fire alarm systems allowing lockdowns from any point in a building.
 - ii. Visualization – add cameras at L.C.S., L.I.S. and L.H.S. to allow facial recognition, remote entry buzz in, and parking lot coverage; add/expand DVR systems to allow for these additional cameras and conversion to IP camera technology; add larger monitors in each office, freeing up second monitors for alternate locations.
 - iii. Facilities – add four gates at L.I.S. tying in to fire alarm system for lock release; add window tint/shades at each buildings common/entry areas and key spaces. Replace shades that are difficult to close and/or do not let light in readily.

Future Agenda Items – John Bongiorno announced that this was the last meeting of the Ad-Hoc Committee and thanked everyone for their help.

MOTION made by Mr. Waugh and seconded by Mr. Mongeau: to adjourn the meeting at 8:10 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,
Jason Lathrop
Recording Secretary