

**DRAFT**

**SPECIAL MEETING – FACILITIES AND TECHNOLOGY COMMITTEE**  
**Litchfield Board of Education**  
**Monday, March 14, 2011, Central Office Conference Room, 6:30 p.m.**

A special meeting of the Litchfield Board of Education Facilities and Technology Sub-Committee was held on Monday, March 14, 2011 at 6:32 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair) and Ms. Fabbri

Also Present: Mr. Simone, Ms. Rosser, Dr. Wheeler, Mr. Buccitelli, Mr. Crowe, Mr. Zaremski, Ms. Moore, Ms. Cook, Mr. Healy, Ms. Healy, and Mr. Paul

**New Business**

Mr. Shuhi reviewed the meeting of February 25, 2011 with Mr. Paul, Mr. Healy, Mr. Geiger, Mr. Simone, Mr. Shuhi, Dr. Wheeler, and Mr. Buccitelli when the Discussion Points regarding possible transfer of BOE maintenance responsibilities to the Town of Litchfield document was introduced.

Mr. Paul discussed his contact with the town's labor attorney regarding the need to negotiate any changes with AFSCME. Dr. Wheeler discussed her contact with the BOE's labor attorney regarding the Board's responsibility as they hold the current contract with the custodial staff. Options for next steps should the Board decide to proceed with the maintenance takeover were reviewed.

The committee discussed items presented in the Discussion Points document, the existing response plan to the OCR audit, and the Minimum Budget Requirement.

Mr. Shuhi requested that the business office present a report on the expenditures of maintenance funds in the Board's recent budgets to the full Board; seek clarification of the MBR requirement in light of a transfer of funds from the BOE budget to the Town budget; create a list of the maintenance items that have not been completed; and review the lists of concerns created by administrators last year to determine if any additional concerns exist.

**Future Agenda Items - None**

MOTION made by Ms. Fabbri and seconded by Mr. Shuhi: to adjourn the meeting at 7:31 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Deborah S. Wheeler