

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, April 14, 2011, District Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:33 p.m.

Members Present: Ms. Fabbri (chair), Mr. Shuhi, and Ms. Rosser.

Also present: Mr. Simone, Mr. Falcetti, Dr. Wheeler, Ms. Della Volpe, and Ms. O’Neill.

**Approval of Minutes of Regular Meeting of March 10, 2011**

MOTION made by Ms. Rosser and seconded by Mr. Shuhi: to approve the minutes of the regular meeting of March 10, 2011 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – None

**Public Comment** – None

**Old Business** – None

**New Business** –

- a. Math Curriculum 7-12 presentation by Patti O’Neill. Review of curriculum documents:
  - Completed: 7<sup>th</sup> & 8<sup>th</sup>; Algebra I; Geometry; Algebra II; Integrated I, II, III and IV; Trigonometry/Pre-Calculus Honors and Calculus Honors.
  - In process: Pre-Calculus Academic; Trigonometry Academic; Concepts of Calculus and Statistics.
  - include CMT & CAPT standards alignment by end of year
  - Common Core Standards: “mastery” expected, no more spiraling curriculum; vertical alignment
  - Crosswalks provided by SDE. We need to provide an assured experience with common assessments for all students in each course
  - Future needs: continue to explore alternatives to textbooks, Math labs will support the differentiated curriculum in 7<sup>th</sup> and 8<sup>th</sup> Math classes; explore engineering and robotics classes; teacher professional development in developing and using new resources
  
- b. Leadership Advisory Council Update: Dr. Wheeler
  - Reviewed schedule of professional learning activities for 2011-2012; invited Board to Convocation to be held on Aug 26.
  - Aug. 25 New Teacher induction
  - Aug. 26 Convocation, faculty meetings
  - Aug. 29: focus on Instructional Practice: session planned by the Council

- AM Introduction of Danielson's Domain 3
- PM Breakout sessions facilitated by faculty, teachers choose 2 of 5 sessions
- Aug. 30: focus on Data Analysis and application
  - AM training in data analysis, Vertical Scale Scores
  - PM analysis and planning: 2011 CMT & CAPT scores
    - Departments and grade levels
- c. Review draft superintendent evaluation document: Dr. Wheeler
  - Reviewed and revised draft scoring rubric
- d. Middle School Schedule change: Ms. Della Volpe
  - Reviewed draft schedule: five 55 minute academic and two 39 minute A/B specials daily
  - All teachers teach 4 classes with 5<sup>th</sup> period as prep: total instructional time equals or exceeds LHS teachers' time
  - Academic Labs scheduled during study hall periods (specials time)

### **Curriculum Steering Committee Update**

Next meeting May 26

### **Strategic Plan Discussion** - None

### **Future Agenda Items** –

- a. 7-12 Social Studies curriculum (Julie Tracy)
- b. LHS mid-term exam schedule review
- c. Student feedback to teachers

MOTION made by Ms. Rosser and seconded by Mr. Shuhi: to adjourn the meeting at 7:35 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Dr. Deborah S. Wheeler