

<h1>DRAFT</h1>

LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
APRIL 3, 2013

A regular meeting of the Litchfield Board of Education was held on April 3, 2013, at 7:00 p.m. in the Litchfield High School Library Media Center.

Present were: Mr. Simone, Chairperson; Ms. Carr; Ms. Fabbri; Ms. Rosser; Messrs. Bongiorno, Falcetti, Katzin, Shuhi, and Waugh.

Also present were: Dr. Wheeler; Mr. Lathrop; Ms. Della Volpe; Ms. Murphy; Ms. Kubisek; the public and the press.

Approve Minutes

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the minutes of special meeting March 14, 2013 and regular meeting March 20, 2013 with the following corrections: on page 3113 under Mr. Bongiorno's motion, include "eliminate elementary World Languages position", fourth line down under Board members discussed, change "devises" to "devices," on page 3114 under the second Amendment Denied, Ms. Carr voted in the affirmative and not the negative and on page 3116 LHS Student Council member Kapri Pitz.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Approve Payment of Invoices

MOTION made by Ms. Carr and seconded by Mr. Waugh: to approve the payment of invoices for 2012-2013 as required.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence

- a. STPC - Dr. Wheeler reported that the follow up school security meeting will be held on May 6th at 7:00 p.m. in the LIS auditorium
 PTO – Ms. Moore reminded 3rd Annual Family Walk and Run on Saturday at 11 a.m. at the Plumb Hill Playing fields and L.I.S. campus in memory of Joanne McCormick.
- b. LHS Student Council –none.
- c. Other Public comment
 - Mr. Sobek commented against BYOD at L.I.S.
 - Ms. Sobek commented against BYOD at L.I.S.
 - Ms. Schilgen commented against BYOD at L.I.S.
 - Ms. Rockness commented against BYOD at L.I.S.

MOTION made by Mr. Shuhi and seconded by Mr. Falcetti: move VII to this part of the agenda.

MOTION carried. All votes were in the affirmative. There were no abstentions.

New Business

a. International Exchange Students

Dr. Wheeler introduced Matthias Kruse from Germany studying here for the year and Carl Costa from L.H.S. who spent last year in South America.

Matthias thanked the Glander family and Costa family for their hospitality; participation in basketball, tennis; making new friends; new experiences; very good teachers and thanks to the high school for a good year.

Carl commented on last year in Brazil; gained fluency in foreign language; new aspects of culture; incredible opportunities; new perspective; and thanks to the school for being so accommodating.

Public Comment (continued)

- Ms. Garden commented against BYOD at LIS.
- Mr. Glander commented on the great experience with Rotary and Matthias; commented safety concerns with construction activity at L.I.S.; commented on tennis courts; need to reconsider Department of Public Works maintaining school buildings.
- Ms. Morgan commented in support of World Language at L.I.S.; commented against tech plan.
- Mr. Simone commented: Public Hearing on April 24th; 2.95% original budget; Board of Finance cut; and Board of Finance did approve the budget with cuts.
- Mr. Cuglar commented in support of World Language at L.I.S.; commented on budget.
- Ms. Stone commented on tech plan; commented in support of World Language.
- Mr. Glander commented tennis courts.

Mr. Katzin left at 8:30 p.m.

d. Correspondence

- Letter from Education Connection regarding programs being offered.
- Letter from Brenda Barnes regarding technology at L.I.S.
- Letter from Jen Mellow regarding technology at L.I.S.

e. Administrators' reports:

- Ms. Della Volpe reported: building schedules for next year has started; April 10th breakfast with AOK club at C.S.; Make a Wish; spring sports have begun; very successful TSA conference with all who participated coming home with wins; and 20 have started peer mediation training with 2 more in the future.
- Mr. Waugh reported: attendance at CAFE conference about Common Core; need for competitive high school graduates; effects on AP classes; handout, "The Instructional Shift in the Classroom," raising standards higher; fortunate being a pilot; appreciate what administrators have done; and need to share copies with Board members.

Superintendent's Report

- a. Tennis Court update: lines lifted; input from Joe Tofuri and his contact with M&M-contractor; move competitions to Pinewoods for boys and girls; practices at other site; courts closed at this time.

b. Rotary presentation:

Mr. Pavlik reported: 2 Rotary Youth exchanges; 4 scholarships to seniors; (Litchfield and Wamogo); established in 1980; club committed to scholarships and need for fundraising.

Mr. Conn reported: fundraising with Litchfieldopoly game; members of community pay for squares; squares and corners sold out; patrons listings; businesses involved; community organizations involved; input from educational institutions; private or patrons; 2 lines/\$100; donation from Dr. Wheeler and husband; Board possibilities; 501c3 charitable donations; timeline due by April 19th; thanks for scholarship money for students in Litchfield; involvement with Interact Club sponsored; donate part of profit to club; and \$30.00/game cost.

- c. Litchfield Educator Evaluation and Professional Development Plan handout: draft plan need approval of Board; Stages of Development-Professional Appraisal, Professional Growth; Professional Intervention; Goal setting; time line; 4 levels; matrix rating system; defining levels; goal categories; reporting forms; Danielson model.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the Litchfield School District Educator Evaluation and Support document as presented.

Board members discussed: mandates from the state; CT guidelines address legislation; SEED development; State's model plan tied to guidelines; evaluation plan aligned to Guidelines; goal setting feedback needed; PD needs driven by goals.

MOTION carried. All votes were in the affirmative. Mr. Shuhi abstained.

- d. Practice Assessment Update - Mr. O'Connell presented the following: type of questions and tasks; content learning and skills; curriculum adjustments; 2015 online national assessment; replace CMT and CAPT; introduce technology environment; collect different types of questions; familiar for new environment; feedback on how students doing; PD for teachers next year; cognitive thinking; process students need to go through; timing for testing; timeframes for different students; untimed testing; testing window- 12 weeks; CBAS as benchmark; test items tied to standards; reading and math assessed; Science down the road; tests customized to individuals; non-fiction cut impacts student ability; work to get material we need; grades 3-8 and 11; fold into curriculum to get feedback.

Parent survey for SEED evaluation had been emailed today.

New Business

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to add to the agenda as VII c. Discussion on Technology at L.I.S.

MOTION carried. All votes were in the affirmative. There were no abstentions.

- b. Vote to establish high school graduation date for June 2013

MOTION made by Mr. Bongiorno and seconded by Ms. Carr: to set graduation date for June 26th at 6:00 p.m. at the Warner Theater.

MOTION carried. All votes were in the affirmative. There were no abstentions.

- c. Technology at LIS

Mr. Bongiorno discussed: little need for cell phone; not supposed to be on 3G or 4G; policy issues; difficult to regulate.

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to approve that all devices of any kind not to be at L.I.S. anymore and stop today.

Board members discussed: input from high school administrators; question need in grades 6 and under; 2 years out for Wi-Fi; need for educational process; cellular data network; restricting devices; need for security and locked down; need for longitudinal research; question developmentally appropriate; need to learn from reading; need to discuss in FF&T Committee; laptops or tablets; can't stop exposure; 1 to 1 provides ability control; teacher input on sites; need for supervision; need to hold off on K-6; sometimes inaccurate information from public;

short changed our teachers; involve K-6 any non-administration given laptop; no more BYOD that are non- district.

AMENDMENT made by Mr. Bongiorno and seconded by Ms. Fabbri: to include that K-6 no longer be allowed to utilize any more of home devices during school hours.

Ms. Murphy commented: major concerns; issues of materials on devices is limited; majority of kids are doing fine; happy with situation; age appropriate; BYOD to school; use on bus; hate to take away entire privilege; very minimal misuse; follow Board policy; open door to students; students who had difficulty producing work are doing so with devices; and need to be included in Board discussion.

AMENDMENT carried. All votes were in the affirmative. There were no abstentions.

MOTION carried. All votes were in the affirmative. Ms. Carr, Ms. Rosser and Mr. Waugh abstained.

Committee Reports

Curriculum, Programs and Personnel - Ms. Fabbri reported that the committee met and discussed: inter district collaboration; Region 6 – AP Psych; 20 from Wamogo and 16 from LHS; course schedule; curriculum updates in world language; AP French, AP Latin, AP Spanish; curriculum revision in French, Spanish and Latin; SEED update; special teachers assignments; library needs; utilize teachers in different schools; Science curriculum next meeting; impressed with world language presentation; e-text use; Latin best in state; need for early language; possibly French and Spanish in L.I.S.; languages in the past; and starting in 7th grade can still result in success in the world language.

Facilities, Technology and Finance - None

Policy – None

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to adjourn the meeting at 9:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,
Donald Falcetti, Secretary
Joanne Bertrand, Recording Secretary