

DRAFT

REGULAR MEETING – FINANCE SUB-COMMITTEE

Litchfield Board of Education

Tuesday, May 29, 2012, District Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Finance Sub-committee was held on Tuesday, May 29, 2012 at 6:30 p.m. in the District Office Conference Room.

Members Present: Mr. Shuhi (chair), Ms. Fabbri and Mr. Bongiorno

Also Present: Mr. Buccitelli, Mr. Falcetti, Mr. Simone (at 6:40 p.m.), public and press.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to add an agenda item “End of Year Funds” under Old Business.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Approval of Minutes

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to approve the minutes of the April 23, 2012 regular meeting as corrected. On page two change “iii” to “iv.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications - none

Public Comment – none

Old Business

- a. Student Activity Funds – putting it on Unifund system, controls would be at school level, reviewed a sample printout to show how system works.
- b. End of Year Funds – discussed encumbered money from 2010-2011, balance of \$13,000; projected remaining funds from 2011-2012 is \$320,000, discussed how money can be encumbered, Budget 2012-2013 discussed money for data manager (\$25,000).

New Business

- a. Current District Lunch Program – reviewed Memorandum of Agreement between Litchfield Public Schools and Education Connection 2012-2013, questioned #12 Community Use of School Cafeteria.
- b. Abatement at Center School – in process
- c. Seherr-Thoss Foundation Grant – did not get the \$9000 for pool rental.

Future Agenda Items – none

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to adjourn the meeting at 7:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Secretary