

**DRAFT**

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, July 12, 2012, Central Office Conference Room, 6:30 p.m.**

---

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Mr. Falcetti, Ms. Rosser and Mr. Waugh.

Also present: Dr. Wheeler, Ms. Turner, Ms. Murphy, Ms. Della Volpe, Mr. Shuhi, and Mr. Bongiorno (6:52 p.m.)

**Approval of Minutes of Regular Meeting of June 14, 2012**

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to approve the minutes of the regular meeting of June 14, 2012.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business** – none

**New Business** –

- a. World Language Program –
  - L.I.S.: Exit interview with retiring teacher, gave rationale for changing program, currently the course exposure to Language and culture, would be better to teach one language, Spanish would be choice and complete Spanish I before Grade 7.
  - L.H.S.: French – curriculum would be rewritten; will continue conversation with Region 6 about sharing teachers in the future.
- b. Grading Practices – Power School helps with grading, have administrators do an audit on how students are graded, departments have grading standards, discussed how grading might be changed.
- c. Honor Roll – included in grading practices conversation.
- d. Devices for Social Studies Pilot – will be a recommendation for Facilities Committee on Monday, July 16, 2012. Have a plan for BYOD and a plan for One on One.

**Curriculum Steering Committee Update** – writing going on this summer.

**Personnel**

- a. Update on Staffing – Special Education Teacher for Center School hired. Open positions include: Elementary Teacher and Long Term Substitute Elementary Teacher at Center School; Spanish Teacher for L.I.S.; Long Term Substitute Art Teacher for L.I.S./L.H.S.; and a Spanish Teacher for L.H.S. The Business Education Teacher has withdrawn, will re-post that position.

**Future Agenda Items –**

- a. Staffing
- b. Graduate Survey report
- c. Common Core Integration
- d. AP/grades crosswalk

MOTION made by Mr. Falcetti and seconded by Mr. Waugh: to adjourn the meeting at 7:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti