

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, September 12, 2013, Central Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, and Mr. Falcetti. Mr. Waugh was absent.  
Also present: Dr. Wheeler and Ms. Kubisek.

**Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of August 8, 2013.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment**

- Web Site – difficulty with pulling up curriculum in Technology and World Language.

**Old Business** - none

**New Business**

- b. Strategic School Profile – 2011-2012 draft: reviewed draft 2011-2012 Strategic School Profile
- a. Strategic Plan 2010-2015/Superintendent Goals 2013-2014:
  - 1. Restructure paraprofessionals' evaluation and professional development system to align with LEED.
  - 2. Establish inter-district collaboration through sharing faculty and distance learning opportunities for L.H.S. students
  - 3. Finalize a fiscally responsible budget for 2014-2015 that does not reduce existing opportunities for students.
  - 4. Improve systems of support for struggling students, i.e. SRBI, supplemental skills programs, CARE Teams (K-6), Student Intervention Team (7-12)  
Will survey alumni again.
- c. Standardized Testing update: discussed remediation and supplemental skills programs.
- d. School Climate Survey findings: complying with State requirements, surveys completed and reviewed with administration, reviewed results from each of three schools.

**Curriculum Work:** reviewed progression –

- K-6 Science
- K-6 Social Studies
- K-6 Language Arts
- Middle School Math
- Middle School Social Studies
- 7-12 Science
- 7-12 Social Studies
- 7-12 English/Language Arts
- 7-12 Math
- Technology Education
- World Languages

**Personnel** – hiring complete

**Future Agenda Items**

- a. IEP Direct – Gary Zaremski

MOTION made by Mr. Falcetti and seconded by Ms. Rosser: to adjourn the meeting at 8:00 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti