

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**OCTOBER 21, 2015**

**DRAFT**

A regular meeting of the Litchfield Board of Education was held on Wednesday, October 21, 2015 at 7:00 p.m. in the Litchfield Intermediate School Art Room.

Present were: Mr. Simone, Chairperson; Ms. Carr; Ms. Fabbri; Ms. Rosser; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Shuhi and Mr. Waugh.

Also present were: Superintendent McMullin; Mr. Fiorillo; Ms. Della Volpe; Ms. Kubisek; Ms. Murphy; Ms. Turner; and members of the public.

**Approval of Minutes**

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the minutes of the regular meeting of October 7, 2015, with the following corrections on page 3421 change “Ms. Brandt” to “Dr. Brandt,” under correspondence change “Debra” to “Dr.,” on page 3422 change “Elis” to “Ellis” and change “affordable care act” to “Affordable Care Act.”

MOTION carried. All votes were in the affirmative. Ms. Rosser abstained.

**Approve Payment of Invoices**

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve payment of FY 2015-16 invoices on Accounts Payable warrant dated 10/22/2015 in the amount of \$422,672.46; FY 2015-16 invoices on Food Service warrant dated 10/22/2015 in the amount of \$57,466.47.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

**Public Comment and Correspondence**

- a. STPC – Ms. Snowden reported: first meeting held on Monday; goal was adopted to support field trips; one for each grade with input from teachers; cut back on other funding in favor of focus on field trips; give-up concessions at games and hand-over to the schools’ clubs as fundraisers.  
PTO – Ms. Snowden reported: first meeting held on Monday for MS PTO; new entity; more participants involved; and fundraisers planned to support field trips.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – Mr. Waugh reported that the Council will meet tomorrow evening.

Litchfield Board of Education Regular Meeting, October 21, 2015

---

- d. Other Public Comment – none.
- e. Correspondence
  - Ed Connection sent its Annual Report.
- f. Administrators' Report
  - Ms. Turner reported: on Friday, costume family dinner at LIS; possibly 500 people attending; more candy needed; Friday is fun day; next Tuesday, parent math informational night at 6:30 p.m. at Center School; new math program resources will be presented; resources on line; daily math class information; and four of the teachers will attend.
  - Ms. Della Volpe reported: Berkshire Music Festival held last Friday at Wamogo; mandated reporting professional development training completed by all staff; Esteem Organization participating at school; AOK Club planning skits for presentation to younger students about anti-bullying and possibly substance prevention; and first Wednesday of every month the MS and HS are participating in Prevention Council meetings.
  - Ms. Kubisek reported: PTO started with 12 parents attending; goal to support field trips; this Friday 10 girls participating in "Girls' Summit;" next week Red Ribbon week begins; anti-drug campaign all week; have visual representations of various kinds for Red Ribbon Week; and a MS English teacher is participating with 15 students in a writing program at Ed Connection with 6 different sessions.
  - Ms. Murphy reported: 6<sup>th</sup> grade will participate in Esteem Program the next day, a program comes from Canton HS; kids break up in small groups and students from Canton HS to discuss adolescent issues; small ratio of younger students-to-adult students; and on Friday, Junior Achievement will be coming.
  - Mr. Fiorillo reported: input in Board of Finance meetings on a regular basis; comfort in being there; flipped Finance Committee meeting date with Facilities and Technology meeting date to accommodate a Board of Finance member being able to attend our Finance Sub-Committee, if they choose to do so; need for open and honest communication; line items cannot be discussed; need to offer Board of Finance member an opportunity to participate in contract negotiations; also have a seat at the table is budget preparation for Capital expenditure process; and monthly Finance Report given to Board of Finance.

**Superintendent's Report**

Superintendent McMullin distributed a handout and reported on the following: thank you to Mr. Guy Rovezzi, The Community Foundation of Northwest Connecticut, for 20 Windows laptops for the robotics program; thank you to Litchfield Education Association for \$4500 to support Calvin Terrell's program; extremely well received by parents and teachers; continue in February; thank you to Mr. John Honigmann for \$500 donation to music program for instruments and also a Martin Imperial trombone and case valued at \$500; Math Night for parents to be held on October 27<sup>th</sup> at CS at 6:30 p.m.; interactive invitation sent out to families; tech grant delayed again; and final sign design for the bottom of the hill presented.

**Old Business** – None

**New Business**

- a. Out of State Fieldtrip – Senior Class Trip to Six Flags, Agawam, MA

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the Out of State Field trip for the Senior Class to Six Flags in Agawam, MA on Friday, May 27, 2016.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Committee Reports**

Curriculum, Programs and Personnel - Ms. Fabbri reported that the Committee will meet tomorrow night.

Facilities and Technology - Mr. Bongiorno reported that the Facilities and Technology Committee met and discussed the following: auditorium needs; need for two contracts; need for cost numbers and plan; budget impact; and lighting issues.

Finance - Mr. Shuhi reported that the Finance Committee met on Tuesday the 13<sup>th</sup> and discussed the following: budget development; have specific program in more detail each month; Salary and Wages discussed this meeting; Capital Project priority list; and food service contract.

Policy - Ms. Carr reported that the Policy Committee will meet on the 29<sup>th</sup>.

**Policies**

- a. Second Reading – Policy # 5131.8 Cell Phone/Electronic Devices Policy.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Policy # 5131.8 Cell Phone/Electronic Devices Policy as amended.

MOTION carried. Mr. Simone, Ms. Carr; Ms. Fabbri; Ms. Rosser; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; and Mr. Waugh voted in the affirmative. Mr. Shuhi voted in the negative. There were no abstentions.

- b. Second Reading – Policy # 6164.12 Exemption from Instruction.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Policy # 6164.12 Exemption from Instruction as adopted.

MOTION carried. All votes were in the affirmative. There were no abstentions.

c. Second Reading – Policy # 6171 Special Education.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Policy # 6171 Special Education as rewritten.

MOTION carried. All votes were in the affirmative. There were no abstentions.

d. Second Reading – Policy # 6172.6 Virtual/Online Courses.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Policy # 6172.6 Virtual/Online Courses as amended.

MOTION carried. All voters were in the affirmative. There were no abstentions.

MOTION made by Mr. Bongiorno and seconded Mr. Falcetti: to adjourn the meeting at 7:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald Falcetti, Secretary  
Joanne Bertrand, Recording Secretary