

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, March 10, 2016, Central Office Conference Room, 6:30 p.m.**

---

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Mr. Falcetti, and Mr. Waugh.

Also present: Ms. McMullin, Mr. Simone, Ms. Kubisek, Ms. Murphy, Ms. Turner and Mr. Shuhi.

### **Approval of Minutes**

MOTION made by Mr. Waugh and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of January 14, 2016, as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** - none

**Public Comment** – none

MOTION made by Mr. Waugh and seconded by Mr. Falcetti: to add L.I.S. schedule to agenda.

MOTION carried. All votes were in the affirmative. There were no abstentions.

### **New Business**

DRAFT L.I.S. Schedule: Goals and Outcomes: Add more Spanish; equalize teaching time between classroom teachers and special area teachers; add 30 minutes for Spanish; time for Health and Guidance no longer taken from academic blocks; add STEM class for all students, lunch waves are condensed, instructional time is increased 30 minutes daily by changing school start and school dismissal; and academic time is the same.

- a. LHS Music and Art Course Offerings: Tabled until next month.
- b. Textbook Review: Tabled until next month.
- c. NEASC Considerations: Reviewed the commendations and recommendations as pertaining to the Curriculum and Instruction Standards.
- d. Reorganization Math Supplemental Skills: Teachers will now do the interventions for Tiers 1 and 2; Math Curriculum Specialist would do Tier 3 interventions, coordinate the scope and sequence of the curriculum, train and evaluate paraprofessionals, and provide PD and coaching for teachers; increases classroom support for students and teachers; reorganization so already budgeted.
- e. Alternative Academy: Litchfield Legacy Program; for students with various needs who

are ‘at risk’ in regular high school program; modified school day which means student can have a daytime job and/or internship; juniors and seniors can apply for the program; and fits within the existing LEA contract and budget for personnel; potentially can save money on out-placements.

**Old Business** – none

**Curriculum Update** - none

**Future Agenda Items**

- a. Music and Art Curriculum – Dan Porri, Michael Bucci and Alison Pilon
- b. Textbook Review – Amy Bainbridge
- c. Negotiating procedure for Teachers/Administrators contracts
- d. SRBI and Special Education Update – Julie Haggard
- e. NEASC questions and answers on Curriculum and Instruction standards

MOTION made by Mr. Falcetti and seconded by Mr. Waugh: to adjourn the meeting at 8:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti