

Draft

REGULAR MEETING – FINANCE COMMITTEE

Litchfield Board of Education

Tuesday, October 13, 2015, Central Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Finance Committee was held on Tuesday, October 13, 2105 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair), Mr. Bongiorno, Ms. Fabbri and Mr. Falcetti.

Also Present: Mr. Simone, Mr. Fiorillo and member of the public.

Approval of Minutes

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve the minutes of the regular Finance Committee meeting of July 13, 2015 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications - none

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to add Center School phones to agenda.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to reschedule BOE Finance meeting to accommodate Town Board of Finance.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to add Executive Session for major business transaction.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Public Participation - none

Old Business

- a. Center School Phones – reviewed history of project, still has an echo problem, discussed causes of problem and steps that should be taken to correct the problem.

New Business

- a. Year-To-Date Budget: Program 82 Facilities Care & Upkeep, Program 84 Maintenance and Program 93 Special Education Tuition reviewed.
- b. Detail Analysis of Program 51 – Salary & Wages: report reviewed. Budget has a \$12,311 (0.1%) variance.
- c. Capital Projects Priority List: An internal list was generated, also discussed with Town of Litchfield Facility Manager.
 - Safety & Security Projects - safety film for Middle School windows and entrance (LIS ground floor also); parking lot cameras for security;
 - Expansion of phone system at LIS/LHS.
- d. Finance Committee Meeting: will switch meeting dates with the BOE Facilities & Technology Committee.

Future Agenda Items

- a. Superintendent's Goals and Requests
- b. Program Budget Details
 - Utilities
 - Middle School redesign

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to move to Executive Session at 7:20 p.m. to discuss a major business transaction.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Executive Session

Members Present: Mr. Shuhi (chair), Ms. Fabbri, Mr. Bongiorno, Mr. Falcetti and Mr. Simone.

Mr. Fiorillo was invited to attend.

Returned to public session at 7:40 p.m.

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: to adjourn the meeting at 7:42 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education