

MINUTES
Litchfield Board of Fire Commissioners & EMS
December 10, 2015 7:00 PM
Town Hall Annex, 80 Doyle Rd. Bantam, CT

Chairman Campbell called the meeting to order at 7:35 p.m.

Members Present: Chairman John Campbell, Francine Spencer, Teresa Berry, Douglas Hatstat, Paul Parsons

Members Absent: Gary Shuhi

Approval of Minutes –October 8 2015 –T. Berry moved to approve the minutes, F. Spencer seconded and the motion passed unanimously.

Public Requests/Comments - None

Commission Requests - None

Budgets – Department, Capital & Operating Budgets

Ed Evers explained that the proposed Capital requests total \$3.7 million and the goal of the Capital Committee is to reduce it to \$2.4 million. He explained that the First Selectman and the Treasurer discovered leftover funds from previous completed projects in the capital budget. He explained that they would like to transfer those funds to either capital recurring or put toward current projects. The two things that would interest the Commission would be the balance from replacing Litchfield's Engine 4, which has an unspent balance of \$23,700 and a \$28,000 unspent balance in the fire apparatus fund.

Gary Shuhi arrived at this point.

J. Campbell moved to approve moving the existing Fire Commission unspent Capital funds totaling \$51,700 as the Selectmen see fit, T. Berry seconded and the motion passed unanimously.

There was a discussion on the purchase of air packs for E. Litchfield.

The Chair would like to set a special meeting right after Christmas to finalize the operating budgets.

Fire Marshal

There was discussion on proposed fire marshal budget regarding the increase for deputies. Dave submitted his November report to the Commission. There was discussion about sponsoring Troy Kaiser for attending Fire Marshal training. The Commission would like more information on this process. It will be put on the agenda for the special meeting.

Update on Department Physicals -

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed - None

Communications - None

Old Business

- a. Discuss budget for training. – Will be discussed at the next meeting.
- b. Discuss budget for equipment. – Will be discussed at the next meeting.

New Business – None

Adjournment – F. Spencer moved to adjourn, T. Berry seconded and the meeting adjourned at 8:15 p.m.

Act upon any business to properly come before the Commission



John Campbell, Chairman
Board of Fire Commissioners & EMS

Date

1-14-2016