

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**October 8, 2015 7:00 PM**  
**Town Hall Annex, 80 Doyle Rd. Bantam, CT**

Chairman Campbell called the meeting to order at 7:05 p.m.

**Members Present:** Chairman John Campbell, Francine Spencer, Gary Shuhi, Douglas Hatstat, Paul Parsons

**Members Absent:** Teresa Berry

**Approval of Minutes –August 13 2015** – P. Parsons moved to approve the minutes, F. Spencer seconded and the motion passed unanimously.

**Public Requests/Comments – None**

**Commission Requests - None**

**Budgets – Department, Capital & Operating Budgets**

The Chair reminded everyone that Capital Budgets will be starting next month.

**Fire Marshal**

D. Rogers distributed his monthly activity reports for August and September. The hydrant on Dudley Road is up and running now. Beginning November 1, 2015 the ISO rating will change from 5/9 to a 4/4Y. This is a better rating and is due to improvements to the water system and locations of the hydrants in town. The other reason is the mutual aid system that allows a larger volume of water to be put on the road outside of the hydrant district. He stated that fire marshals will no longer be inspecting oil tank removals. The state has now reassigned the responsibility of checking oil tank graves to homeowners and contractors.

**Update on Department Physicals -**

- Bantam FD due in April
- E. Litchfield FD due in May
- Northfield FD due in June
- Litchfield FD due in November
- LVA due in November

**Any EMS Business that needs to be discussed - None**

**Communications - None**

**Old Business** – D. Rogers explained that the updates to the bathrooms at the Litchfield Fire house have come in over bid. Of the two bids that were received the low bid came in at \$197k. They are looking at the plans to see what can be done to lower the cost of this project. It looks like they will be asking for more money from the capital budget and wait a year to begin the project. The roof over the hall is in need of repair as well as it leaks.

**Discuss budget for training.**  
**Discuss budget for equipment.**

**New Business – None**

**Adjournment** – F. Spencer moved to adjourn at 7:38 p.m., D. Hatstat seconded and the motion passed unanimously.

**Act upon any business to properly come before the Commission**

A handwritten signature in black ink, appearing to read "John Campbell", with a large, stylized flourish at the end.

**John Campbell, Chairman**  
**Board of Fire Commissioners & EMS**

11-12-2015

**October 5, 2015**