

MINUTES
Litchfield Board of Fire Commissioners & EMS
April 14, 2016 7:00 PM

Chairman Campbell called the meeting to order at 7:00 p.m.

Members Present: Chairman John Campbell, Paul Parsons, Gary Shuhi, Teresa Berry, Douglas Hatstat, Francine Spencer

Members Absent:

Approval of Minutes –March 10, 2016 – T. Berry moved to approve the minutes, D. Hatstat seconded and the motion passed unanimously.

Public Requests/Comments - None

Commission Requests - None

Budgets – Department, Capital & Operating Budgets –

The Chair stated that the Board of Finance meeting will be held on April 27 and urged commissioners to attend.

John Cattey from E. Litchfield FD was present to inform the Commission that the SCBA committee have 2 air packs (1 Scott and 1 MSA) that are being evaluated by several companies and they will have a recommendation to bring to the Commission at a later date.

The compressor for E. Litchfield was discussed. J. Cattey stated that the fire company is currently evaluating whether they will need a single phase or 3 phase wiring for renovations that are being proposed for the firehouse. This will need to be determined before the purchase of a compressor.

The Commission requested more information from E. Litchfield on the type of truck that will replace their brush truck which is allocated in this year's capital budget. They also questioned the replacement of the pumper tanker truck which is on the 5 year replacement schedule. Perhaps an engineering study needs to be done to ensure that the building can accommodate a newer truck or can vendors build a truck that would fit into the limited building, and how much extra would it cost to build.

Fire Marshal -

The Commission discussed the appointment of Troy Kaiser as a fire investigator for the town. A short discussion ensued. It was noted that Mr. Kaiser has to complete his training to be appointed as a Deputy Fire Marshal. T. Berry moved to appoint Mr. Kaiser as fire investigator, G. Shuhi seconded and the motion passed unanimously.

The Chair noted that the Town has asked the commission to investigate a regional approach with Torrington to fill the Fire Marshal position as a part time position. A meeting to discuss this regional plan will be held at the Mayor's office in Torrington at a date to be determined. The Commission expressed concerns that this approach, if approved, would mean a part time fire marshal would not attend fire commission meetings and would not be involved with fire pond issues. T. Berry moved to allow the chairman to investigate the regionalization of the fire marshal position with Torrington, F. Spencer seconded.

Update on Department Physicals -

- a) Bantam FD due in April

- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed - None

Communications - None

Old Business –None

New Business –

Adjournment - T. Berry moved to adjourn at 7:26 p.m., D. Hatstat seconded and the motion passed unanimously.

John Campbell, Chairman

Date