

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**January 9, 2014 7:00 PM**  
**E. Litchfield Fire Department 365 E. Litchfield Rd.**  
**Litchfield, CT 06759**

**Members Present:** Chairman John Campbell, Douglas Hatstat, Francine Spencer, Teresa Berry, Paul Parsons and Aaron Lanthier.

Chairman John Campbell called the meeting to order at 7:02 p.m.

**Approval of Minutes** – Motion by T. Berry, seconded by D. Hatstat to approve the minutes of November 14, 2013, the motion passed unanimously. Motion made by F. Spencer, seconded by T. Berry, to approve the minutes of the special meeting of December 16, 2013 the motion passed unanimously.

**Public Requests / Comments** - None

**Commission Requests-** The Chair welcomed Aaron Lanthier to the Commission as the Litchfield Fire Department representative.

Ed Evers was present to update the commission on Budget proceedings. He stated that the capital budget process is still ongoing. The final requests are in and amount to approximately 3.1M, he believes some cuts will be made to get to a final number of about 2.5M.

A discussion ensued regarding fire truck tire placements. Ed quoted NFPS standards that suggested tire replacement every 7 years. He believes DOT standards suggest 10 year replacement. The commission discussed adding funds somewhere; either in capital or public works; for this program.

The Commission discussed the possibility of applying for DOT issued permits to cover weights of trucks that might be beyond the maximum weight allowance to cross bridges.

**Budgets – Department and Capital Budgets**

The Chair noted that the Bantam Fire Company budget has an increase of 2.85% all for vehicle repair, which is an increase of \$2,800. \$101, 014 is the bottom line, EMS is not changing. Paramedic intercept will remain the same. Discussion went back to truck tire replacement. The Chair would like each department to formulate a schedule of tire replacement for their equipment. The commission set up a special meeting to vote on proposed budgets.

**Fire Marshal Position Update**– The Chair stated that the First Selectman has informed him that an interview committee will be set up to start the rehiring process. F. Spencer moved to nominate Aaron Lanthier as a Commission representative to sit on the interview committee, T. Berry seconded and the motion passed unanimously.

**Update on Department Physicals** – The Chair stated that Litchfield FD and LVA should have taken their exams in October/November. Bantam will be next to go in April, East Litchfield in May and Northfield in June. He explained that the money in the budget for the paramedic intercept in the next budget will be earmarked for chest x-rays for interiors if it is not needed for paramedic costs when BFD begins to bill for these services.

**Any EMS Business that needs to be discussed** – J. Campbell explained that BFD is currently working with the State to obtain their PSA that they need to proceed to the hearing to obtain permission to bill for services.

**Communications** – Letter from first selectman appointing Aaron Lanthier to the Fire Commission.

**Old Business - None**

**New Business - None**

**Adjournment** – F. Spencer moved and T. Berry seconded to adjourn, the motion passed unanimously.



**John Campbell, Chairman  
Board of Fire Commissioners & EMS**

**Date** 3-13-2014