

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**January 19, 2012 7:00 PM**  
**Town Hall Annex, 80 Doyle Road Bantam, CT**

**Members Present:** Chairman John Campbell, Francine Spencer, Teresa Berry, Sam Kinkade, Doug Hatstat and Paul Parsons.

**Also present:** Fire Marshal Thomas O'Hare, Chief M. Berry

Chairman J. Campbell called the meeting to order at 7:02 p.m.

**Approval of Minutes** – A motion was made by T. Berry and seconded by D. Hatstat to approve the minutes of the December 15, 2011 meeting. Passed

**Public Requests/Comments** – None

**Commission Requests** – None.

**Department Physicals**

At the request of T. O'Hare, Jeanine Thibault who represents Saint Francis Medical who conducts the physicals for Litchfield Firefighters was brought in to explain that we as employers are not getting the physical tests that the doctors need to issue the clearances to Interior Firefighters. There are base-line blood tests that are not currently being done. Without these test the doctor will not be able to issue clearances to interior firefighters. What is being asked of the Board is to have these new Blood Tests to be included in the yearly physicals of Interior Fighters. One way that we are trying to control the increased costs of the test is to have the firefighters who have their yearly physicals from an outside physician get the test and forward the results to Saint Francis. Jeanine and T. O'Hare will get the figures together for the next Board meeting (February 16, 2012).

**Budgets – Department and Capital** – Chairman Campbell spoke on the Capital Budget requests. The Capital Committee approve the \$250,000 as the second half of the cost for the Litchfield Fire Department tanker, \$85,000 for an ambulance replacement for Bantam Fire Company \$135,000 for Bantam Fire Company Roof replacement, and putting \$28,000 in a truck fund to be used if Northfield Fire Company is approved for their FEMA grant for a Tanker/Pumper. If the grant is not approved this money will stay in a fund for future truck purchases. The request of East Litchfield Fire Company for Building repairs was differed till the 2013-2014 Capital Budget to give them time for a comprehensive study of construction requirements to be completed. Litchfield Fire Companies bathroom upgrade request was also differed to the 2013-2014 budgets. The SCBA and Pond funds were also differed. The FEMA grants for Litchfield Fire Company (SCBA) and Bantam Fire Company (Truck Room Venting) were denied this year.

All fire companies presented their operating budgets for the 2012-2013. The Board felt that there needs to be some adjustments made to the Northfield and with the Help of Chief Berry who was in attendance at the meeting the adjustments were made and the following operating budgets will be sent to the Selectman for their approval: Medical Services (Physicals) 11,000.00; Fire/EMS Commission Budget \$1,500.00; Hep B Shots \$500.00; Bantam Fire Department (Fire and EMS) \$117,103.00; Northfield Fire Company (Fire and EMS) \$87,152.00;

Litchfield Fire Company (Fire and EMS) \$86,000.00; East Litchfield Fire Company (Fire Only) \$36,425.00 and Litchfield Volunteer Ambulance (EMS Only) \$21,877.00 Paramedic Intercept was included for \$10,500.00. The Fire Marshal budget is being presented at \$75,375.00 and the Emergency Management budget is being sent in at \$5,763.00. The total will be \$510,849 which represents a 1.817% increase.

**Fire Marshal**

Fire Marshal O'Hare reported that he completed the survey of fire hydrants that are not marked by Aquarian water and we need approximately 100 hydrants marked. The cost of this will be \$1,035.46 which should be covered in the pond budget. The fire companies will be asked to install the flags in their area that are missing and taken off in the spring. A motion was made by P. Parsons and seconded by T. berry to purchase 100 Flags at a cost not to exceed \$1035.46 and charge this to the Pond account. Passed A letter will be sent to the Chief's of Service asking them to be responsible for the installation and removal of the flags.

**EMS Business** – No Discussion

**Communications** –None

With no other business to bring before the Board a motion was made by T. Berry seconded by F. Spencer to adjourn the meeting at 9:15 PM.. Passed

**Board of Fire Commissioners & EMS**

**Date**