

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**September 15, 2011 7:00 PM**  
**Town Hall Annex, 80 Doyle Road Bantam, CT**

**Members Present:** Sam Kinkade, Doug Hatstat, Francine Spencer, Teresa Berry

**Members Absent:** Chairman John Campbell, Paul Parsons

**Also present:** Fire Marshal Thomas O'Hare, Chief M. Berry Northfield

Acting Chairman S. Kinkade called the meeting to order at 7:02 p.m.

**Approval of Minutes** – A motion was made by F. Spencer and seconded by T. Berry to approve the minutes of the July 21, 2011 meeting. Passed

**Public Requests/Comments** – None

**Commission Requests** – None

**Budgets – Department and Capital** – The commissioners were requested to have their capital requests ready at the October 20, 2011 meeting for discussion so they can be approved prior to the November submission date.

**Fire Marshal**

Fire Marshal O'Hare reported that things in the office are running smoothly. Other things were hectic with the preparation for Hurricane Irene and the things being done in the aftermath of the storm. The office just finished an investigation of a structure fire in Bantam. There was also the accident on Route 8 this week. Fire prevention will be held on October 17<sup>th</sup> at center school and the 19<sup>th</sup> at the intermediate school. The center school will require a modification of the usual events due to space restrictions. FM O'Hare had spoken with the medical director and it was their suggestion to have any firefighters that were present at the Route 8 gasoline spill fill out a survey that was provided and it will be reviewed by the medical director and put in their file. This is being done because of the extended contact with the gasoline vapors at the accident site. After being contacted by Chief N. Diorio in regards to a letter received by OEMS that dealt with a new statute requiring special ID cards to be worn at all times, FM O'Hare received an email of clarification that will allow all Town of Litchfield EMS responders to continue using their present salamander ID badges. There was a short discussion on the response to the bantam structure fire and long discussion on the response to the Route 8 accident.

**Department Physicals**

Fire Marshal O'Hare reported that Litchfield Fire and Litchfield Volunteer Ambulance are the next departments to have their physicals. The open dates will be emailed to the chiefs.

**EMS Business** – Nothing to report

**Communications** – Nothing to report.

With no other business to bring before the Board a motion was made by F. Spencer seconded by D. Hatstat to adjourn the meeting at 7:31. Passed