

Minutes
Litchfield Board of Fire Commissioners & EMS
November 13, 2014 7:00 PM
Northfield Fire Department, 12 Knifeshop Rd. Northfield

Members Present: Chairman John Campbell, Teresa Berry, Douglas Hatstat, Paul Parsons

Members Absent: Francine Spencer, Aaron Lanthier

Also present: Fire Marshal David Rogers

Call Meeting to Order

Chairman John Campbell called the meeting to order at 7:00 p.m.

Approval of Minutes –October 9, 2014

D. Hatstat moved to approve the minutes, T. Berry seconded and the motion passed unanimously.

Public Requests/Comments

None

Commission Requests

None

Budgets – Department, Capital & Operating Budgets

Fire Marshal Rogers, handed out the list of Capital Requests submitted so far. He noted a \$27,000 request from Bantam FD for repair of the siding on the firehouse. Litchfield handicap bathroom has a total of \$125,000 in the requests. Bantam's parking is included in the list. Litchfield's roof and air conditioning are included on the list. E. Litchfield brush truck for \$175 and LVA ambulance for \$175 are on the lists for FY 17/18. FY20/21 should include a roof for E. Litchfield. The Board agreed that a new apparatus listing needs to be generated with more current cost analysis for a ten year capital list and a 30 year replacement schedule. T. Berry moved to submit the capital budget as discussed, D. Hatstat seconded and the motion passed unanimously.

Fire Marshal

The Fire Marshal stated that he met with the Chiefs last night and they cleaned up the vehicle replacement list. A 30 year replacement schedule has been generated to allow for easier budgeting in the future. A new system for burning permits has been established. It will now allow the fire companies to find out from LCD what burning permits have been issued for calls dealing with smoke in the area, the permits are now being logged with LCD. Burning permits will also now be issued for a whole year in duration instead of applying for a permit every two weeks as is done now.

A discussion ensued regarding maintenance of Defibrillators in the town buildings. The Board informed FM Rogers that there is a budget to cover costs of replacing items needed to keep them in compliance. Dave stated that he will look into it.

A discussion was held regarding the accepted age for members to drive apparatus. Town insurance suggests 21 years old, but will cover 18 year olds. Each department has different rules in their bylaws specifying driving ages. The Chair suggested that each Commissioner bring a copy of their departments bylaws regarding driving ages to next month's meeting to discuss.

Update on Department Physicals – Nothing new to report

Any EMS Business that needs to be discussed

The Chair stated that Bantam FD has begun billing for ambulance service.

Adopt 2015 Meeting dates and locations

T. Berry moved to adopt 2015 meeting dates, D. Hatstat seconded and the motion passed unanimously.

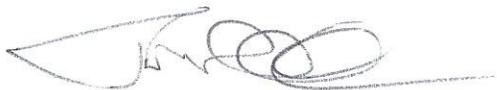
Communications – None

Old Business - None

New Business – Chief Berry suggested the Town combine inspections for trucks into one program to realize a cost savings. The Board agreed it was a good idea, but a decision on who would run the program needs to be made.

Adjournment – T. Berry moved to adjourn the meeting at 8:12 p.m., D. Hatstat seconded and the motion passed unanimously.

Act upon any business to properly come before the Commission



**John Campbell, Chairman
Board of Fire Commissioners & EMS**

Date 12-11-14