

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**October 14, 2013**  
**Northfield Fire Company, Knifeshop Road, Northfield, Connecticut**

**Members Present:** Chairmen John Campbell, Douglas Hatstat, Francine Spencer, Teresa Berry and S. Kinkade

**Absent:** P. Parsons

**Also present:** Fire Marshal O'Hare

Chairmen John Campbell called the meeting to order at 7:02 p.m.

**Approval of Minutes** – A motion was made by T. Berry and seconded by F. Spencer to approve the minutes of the September 12, 2013 meeting. Passed.

**Public Requests / Comments: None**

**Commission Requests: None**

**Budgets – Department and Capital** – Discussions were held on the need for Bantam to request additional Capital monies to complete their roof project. It was also noted that Bantam will still be requesting monies to replace a tanker as well as replacement of the asphalt parking lot. East Litchfield will be finalizing their costs for the repairs that are needed for their building and Northfield is also requesting the 2<sup>nd</sup> half monies for the replacement of their pumper/tanker. Northfield also requested the replacement of their Air Bags under Capital monies but the Board did not feel this was the proper place to request this replacement. This will be run by Ed Evers. Chief Berry brought up the fact that his original truck request came in at less than he requested. Chairman Campbell explained that the Capital Committee put the request in as the same amount as the Litchfield Pumper/Tanker since these two vehicles are very similar. It was explained that Chief Berry would have to sell the Capital committee on any more monies that they would like to get for this truck outside of the usual yearly price increases. S. Kinkade brought forth the fact that new requirements will require the replacing of tires sooner than later. It was questioned on how that will be presented in the budgets. An expense

**Fire Marshal** – FM O'Hare reported that all is going well in the office with the Fire companies doing an outstanding job of conducting Fire Prevention Activities for the school children.

**Physicals** – Updated lists are now in the hands of the commissioners and the Chiefs. New physicals will begin in November. LVA and Litchfield will start the process.

**EMS**- A question was again raised as to when Bantam will start the billing process. Chairman Campbell will have some answers for the Board at their next meeting.

**Old Business** After discussion with the chief's, it will be proposed to have all new firefighters and all interior firefighters will go to Saint Francis to have their physicals done. All new members will be getting drug testing. It will be looked at whether or not to get chest x-rays for EMS.

**New Business:** A motion was made by T. Berry and seconded by D. Hatstat to approve the new meeting schedule for the next year. S. Kinkade stated that there are laws that require all trucks that are overweight to get a special exception to these laws on a yearly basis. This inspection can be done by the DOT at no cost to the departments. Sam will keep the Board informed.

**Communications** – None

A motion was made by F. Spenser and seconded by S. Kinkade to adjourn the meeting at 7:40 PM Passed.

The next scheduled meeting is November 14, 2013 at the Northfield Fire House located at Knifeshop Road, Northfield at 7:00 PM

Board of Fire Commissioners and EMS

Date