

MINUTES
Litchfield Board of Fire Commissioners & EMS
September 12, 2013
East Litchfield Fire Department, East Litchfield Road

Members Present: Chairmen John Campbell, Douglas Hatstat, Francine Spencer, Teresa Berry and Sam Kinkade

Absent: P. Parsons

Also present: Fire Marshal O'Hare

Chairmen John Campbell called the meeting to order at 7:00 p.m.

Approval of Minutes – A motion was made by D. Hatstat and seconded by F. Spencer to approve the minutes of the August 8, 2013 meeting. Passed.

Public Requests / Comments: None

Commission Requests: A motion was made by F. Spencer and S. Kinkade to move Item 8 to Item 5. Passed

Physicals –Jeanine Thibault gave an update to the Litchfield Physical program. There should be some changes made to keep up with the NFPA requirements. After a long discussion it was agreed that Litchfield will do initial drug screening on all incoming applicants. This testing will be done prior to a regular baseline physical. The Board will also set up an off night meeting to be determined with the Board and the Chief's of Service.

Budgets – Department and Capital – S. Kinkade received a request from Capital Committee member Ed Evers that all department capital requests be to the Board by the October meeting. Chairman Campbell requested that FM O'Hare send a blank Capital request form to all Departments.

Fire Marshal – FM O'Hare reported that emphasis this pass month is on school inspections. Preparations for Fire Prevention the week of October 6-12 are underway. He will know better dates and times when all schools have been contacted. He also mentioned the great training opportunities that will be available once construction for the new Stop and Shop is started.

EMS- A question was raised on the progress of Bantam becoming a billing service. Chairman Campbell stated that it is in the works with paperwork on file with the state and a hearing with Public health to be scheduled.

Old Business: None

New Business: T. Berry spoke of issues with Engine 2, it has a worn trunion bearing in the rear suspension. It may last another 12 months or not. The mechanics are not sure.

Communications – None

A motion was made by D. Hatstat and seconded by F. Spenser to adjourn the meeting at 8:09 PM Passed.

The next scheduled meeting is September 12, 2013 at the East Litchfield Fire House located at 365 East Litchfield Road in East Litchfield at 7:00 PM.

Board of Fire Commissioners and EMS

Date

DRAFT