

**Minutes**  
**Litchfield Board of Fire Commissioners & EMS**  
**May 12, 2016 7:00 PM**  
**Litchfield Fire House, 258 West St., Litchfield**

Chairman Campbell called the meeting to order at 7:04 p.m.

**Members Present:** Chairman John Campbell, Francine Spencer, Gary Shuhi, Paul Parsons, Teresa Berry, Douglas Hatstat

**Members Absent:** None

**Approval of Minutes** – April 14, 2016 T. Berry moved to approve the minutes, D. Hatstat seconded and the motion passed unanimously. T. Berry moved to approve the Special Meeting minutes of May 2, 2016, P. Parsons seconded with proposed amendments and the motion passed unanimously.

**Public Requests/Comments - None**

**Commission Requests - None**

**Budgets – Department, Capital & Operating Budgets**

P. Parsons stated that the budget was approved at the town meeting which was held last night.

**Fire Marshal**

- **Fire Marshal replacement discussion – None**

The Chair asked Commission members to review the Acting Fire Marshal's report that was submitted this month for discussion at next month's meeting.

**Update on Department Physicals -**

- a) **Bantam FD due in April**
- b) **E. Litchfield FD due in May**
- c) **Northfield FD due in June**
- d) **Litchfield FD due in November**
- e) **LVA due in November**

**Any EMS Business that needs to be discussed - None**

**Communications - None**

**Old Business -**

**Update from SCBA committee** – Mark Cattey was present to explain that the subcommittee recently meet to discuss recommendations for each air pack reviewed. They will hopefully have a spec generated for the commission to review at their next meeting and it could be possible to go out to bid next month. At this point it is between the Scott X3 and MSAG1.

**Update from ELFD on brush truck replacement** – Chief Cattey explained that the brush truck was updated back in the 90's to a single wagon style. Mini pumper. They are only asking

to replace what they currently have. He believes it prudent to see what a sliding unit costs. They are looking to replace and apple with an apple. They are not looking for light towers, foam trucks, etc. He showed pictures of other department's trucks and the capabilities of each. Discussion was held regarding what exactly this truck does or needs to do. Is it a pumper or a brush truck? The Chief stated that it should be called a replacement for engine 25. He submitted year to date call sheets from LCD showing that E. Litchfield responded to 31 calls of which engine 25 responded to 9 of them. They are looking for something comparable to what they have now. About 300 in water with either 750 gal. pump or possibly 1000 gals. depending on cost, and enough compartment space to carry what they are currently carrying. They would like to take some load off their larger tuck by putting the cellar pump out equipment on the new truck so they don't have to take the larger truck to cellar pump outs. He is hoping to have more pictures and some prices for next month's meeting. Everything should be nailed down by September.

**E. Litchfield's fill station** – Again, Chief Cattey explained that Art Schmit has picked out a unit and compiled a bid spec. There is a problem with the finance department concerning this vendor regarding the bid spec. Mr. Schmidt is going to work with the finance department to get this straightened out. It will be a single phase, Academy, similar to what Litchfield has.

**New Business - Elect Commission Chairman**

F. Spencer moved to nominate John Campbell as Chairman, D. Hatstat seconded, P. Parsons moved to close nominations, T. Berry seconded and the motion passed unanimously.

**Adjournment** – T. Berry moved to adjourn at 7:42 pm., F. Spencer seconded and the motion passed unanimously.



**John Campbell, Chairman**  
**Board of Fire Commissioners & EMS**

**Date** 6-9-2016