

LITCHFIELD HOUSING AUTHORITY
REGULAR MEETING, JANUARY 10, 2012, WELLS RUN

Called to order at 1:04 PM

Commissioners present: Bob Miller, Sandy Becker and Harry Colvocoresses

The minutes for the December 13, 2011 meeting were presented. Sandy noticed a typographical error on page 1, “will millings”, which should probably read “with millings”. Sandy’s name was misspelled on page 2, item k. Bob Miller noted that he was present for the December 13, 20011 meeting but he is not listed as being present. Bob Miller moved to accept the minutes as corrected. Harry Colvocoresses seconded the motion and the minutes were approved unanimously.

Bills & Communications: Since Don Hill was not present, there were no bills and communications.

Treasurer’s Report: Bob Miller had nothing new to report.

Manager’s Report: Bob Miller gave the Manager’s Report , which had been given to him by Don Hill. The new propane tank is not yet installed at Wells Run; Don will check on this on Thursday. Don had showed units A3 (ADA unit) and H4 at Wells Run. We should make sure cable TV bill is put back into resident’s name.

Financial Report: Don had prepared a draft of the 4th quarter financial report. Since Don was not present, we tabled it until our next January meeting.

Old Business:

- a) Harry discussed the insurance problem briefly. Sandy mentioned she would continue to look for an attorney who could initiate a suit pro-bono.

- b) The propane tank is not in yet and the millings have not yet been put down around the sewer pump.
- c) Harry said he saw an ad for printing at Staples for 39¢ a sheet. Bob Miller moved and Sandy Becker seconded to have Harry get the brochure printing done.
- d) We received \$20,000 from the Seherr-Thoss Foundation for new appliances at Wells Run. Don needs to do a survey of the appliances to see which must be replaced.
- e) Harry mentioned that we had received a letter in November 2011 from FEMA saying we would get \$1,012 for the January 2011 snowstorm, but we still have not gotten the money.
- f) The heat wire has been installed at Bantam Falls
- g) Fran Delaney of West State will be at our next meeting at Bantam Falls to discuss our heating system and how to make it more efficient. Bob Miller pointed out that electricity was costing us about \$500 per month for Wells Run and that we needed to focus on energy efficiency at Wells Run also.
- h) Sandy Becker will look into security cameras

New Business: There was none.

Adjourned at 1:56 PM.

Harry Colvocoresses, Secretary