

LITCHFIELD HOUSING AUTHORITY- SPECIAL MEETING –OCTOBER 30, 2012- WELLS RUN

1. The meeting was called to order at 10:20 by Chairperson Barbara Spring.
2. Commissioners Present: Barbara Spring, Sandra Becker, Bob Miller, and Cheryl Stoughton. Commissioner Harry Colvocoresses asked to be excused because of possible conflicts of interest.  
  
Also present: James Simoncelli Jr. –candidate for Executive Director.
3. The tenant Commissioner reported that a resident of Bantam Falls complained that the fallen leaves were causing her breathing difficulties. Bob Lajoi cleaned the gutters in her area of the building. The rest of the leaf and gutter cleaning has been scheduled after all the leaves have fallen.
4. The Commissioners interviewed James Simoncelli Jr. for the position of Executive Director. Don Hill of D& H. Management will be retiring on December 31, 2012.
5. Bob Miller made the motion to hire James Simoncelli Jr. as our Executive Director for 6 months beginning January 1, 2012. He will work two days a week on site and fulfill the duties as described in the request for services. His salary will be \$2000 per month. Sandra Becker seconded the motion and it carried.
6. Jim Simoncelli, jr. then reported on a number of maintenance issues at Wells Run including continuing lock problems with the refitted locks installed after the renovations.
7. The contract for maintaining the heating system at Bantam Falls was discussed. The commissioners will interview a representative from J&M Plumbing and Heating LLC. during the November 13 meeting.
8. A motion was made and carried to move the November 13 meeting to Bantam Falls so commissioners can inspect the heating system and ask questions of the contractors.
9. The meeting was adjourned at 2:30 Pm

Respectfully submitted

Sandra Becker

Vice Chairman Litchfield Housing Authority