

LITCHFIELD HOUSING AUTHORITY  
REGULAR MEETING, MARCH 8, 2011, WELLS RUN

Called to order at 1:02 PM

Commissioners present: Barbara Spring, Bob Miller, Judd Milani, and Sandra Becker. Henrietta Buice was the only resident present. Jack Healy of the Town of Litchfield and Don Hill of D & H Management were also present.

**Minutes** for the February 22, 2010 meeting were presented. Bob Miller motioned to accept the minutes as presented. Sandra Becker seconded, motion passed.

**Bills and Communications:**

A letter was received from Ms. Kilby of unit #26 indicating her dissatisfaction with the method in which the recertification information was suggested to be returned.

**Treasurers Report:**

Judd Milani had nothing to report at this time. Next week he will review the invoices prior to checks being cut.

**Managers Report:**

Don Hill reported there are two vacancies at Bantam Falls with one tentatively taken and two vacancies at Wells Run. The recertifications are being process with about twenty-two tenants yet to submit their information. The snow removal costs for Bantam Falls and Wells Run for January were \$7068.95 and \$2518.25 respectively

**Financial Reports:**

There were no financial reports to review at this time.

**Unfinished Business:**

- a. There is nothing new to report with regard to the legal/insurance issue.
- b. Barbara Spring notified Stanley Construction that the screen is missing from the community room. Jack Healy reported that he is getting prices from two vendors for the generator at Wells Run. Jack Healy also reported that he is getting prices for a ladder for the new oil tank at Bantam Falls.
- c. The rental flyer is on hold at this time.
- d. Sandra Becker reviewed her thoughts for the meeting with the LWPCA scheduled for March 17, 2011

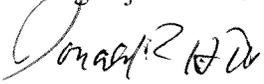
- e. Don Hill reported that Cheryl Good of CHFA did respond that Marcus Smith was not on their approved list for providing Capital Needs Assessments to their standards. She did, however say she would speak to her superiors and get back to us. At this point we still haven't received an answer so the commissioners directed Don Hill to move forward with Marcus Smith.
- f. Don Hill is still in the process of receiving quotes for the carpeting at Bantam Falls.
- g. With regard to the mold issue in building G, we are still waiting for J.P. MaGuire to start the demolition.
- h. Apartment inspections are on hold at this time.
- i. Don Hill will get the snow removal totals to Harry Colvocoresses.

**New Business:**

None at this time.

Sandra Becker made a motion to adjourn. Judd Milani seconded the motion. Motion passed.

Meeting adjourned 3:24 PM.

  
Don Hill, Property Manager

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