

Litchfield Planning and Zoning Commission
Town Hall Annex, 80 Doyle Road
Bantam, CT 06750
Regular Meeting Minutes
November 3, 2014 – 7:00 p.m.

Call to Order: Acting Chair Curtis Barrows called the regular meeting to order at 7:03 p.m.

1. **Members Present:** Curtis Barrows, Carol Bramley, Peter Losee, David Pavlick, Denise Schlesinger, Susan Lowenthal entered meeting at 7:18, David Pavlick entered meeting at 7:26

Alternate Members Present: William Conti

Members Absent: Chairman Thomas Waterhouse

Appointment of Alternates: William Conti

Persons of Note: Land Use Administrator Dennis Tobin, Ph.D.

2. **Approval of October 6, 2014 Minutes**

Motion: C. Bramley

Second: P. Losee

Vote: 4-0 vote of approval with W. Conti abstaining as he was not present at 10/6 meeting

3. **Public Comment:** none

4. **Commissioner's Requests:** P. Losee inquired about the roles of Planning and Zoning Commission in contrast to Zoning Board of Appeals

I. Planning Meeting

5. **Adopt 2015 Meeting Dates**

Motion: W. Conti motioned to approve 2015 Planning and Zoning Commission meeting schedule as presented in memorandum to Lisa Losee, Town Clerk, dated December 1, 2014

Second: C. Bramley

Vote: 5-0 vote of approval

6. **Capital Report 2014: Critique for Planning and Zoning**

Land Use Office and P/Z will reach out to civic organizations that would be interested in participating in POCAD

Motion: W. Conti motioned to approve capital improvement program as presented November 3, 2014 by Land Use Administrator Dennis P. Tobin

Second: C. Bramley

Vote: 7-0 unanimous vote of approval

7. Review proposal(s) and choose consultant for referral to Board of Selectman

Planimetrics versus Graydonlanduse & Jacobs

Planimetrics takes exception to certain town deadlines and requirements.

Commission debated the merits of a local company (Planimetrics) versus an out-of-state one (Graydonlanduse & Jacobs).

Motion: S. Lowenthal motioned to move forward with Graydonlanduse proposal as submitted because it meets RFP requirements

Second: P. Losee

Vote: 4-3 with Lowenthal, Bramley, Losee, and Pavlick voting "yes" and Barrows, Conti, and Schlesinger voting "no"

8. **Old Business:** none

9. **New Business:** none

10. **No Executive Session**

11. **Correspondence**

October 31, 2014 - EM-CING-074-141003 - "AT&T notice of intent to modify an existing telecommunications facility located at 383 Torrington Road, Litchfield, Connecticut"

II. Adjournment

Motion: C. Bramley

Second: W. Conti

Vote: 7-0

Time Closed: 8:08

Respectfully Submitted,



Alexander Gros, Recording Secretary
Recording date 11/3/14

Curtis Barrows, Acting Chairman
Approval Date 11/ /14

DRAFT