

# LITCHFIELD PLANNING AND ZONING COMMISSION

Town Hall Annex – 80 Doyle Road, Bantam, CT

## REGULAR MEETING MINUTES

November 4, 2013 7:03 p.m.

Vice Chairman Tom Waterhouse called the meeting to order at 7:03 p.m.

**Present:** Commissioners Curtis Barrows, Carol Bramley, Peter Losee, Tom Waterhouse, David Pavlick, Alternate Commissioner Ed Doyle and Land Use Administrator Dr. Dennis Tobin.

**Absent:** Commissioners Susan Lowenthal and Sky Post and Alternate Commissioners Erin Kennedy and Ralph White.

**Appointment of Alternates:** Ed Doyle was appointed a regular member.

### Approval of Minutes for October 21, 2013

Dave Pavlick moved and Peter Losee seconded a motion to approve the minutes with the following corrections: p.1 second line remove "Alternate Commissioners ..... White", p.1 Muratcri condition 7. to read "Addition of a six foot high stockade fence to the south....."; p.2 replace signature line with Thomas Waterhouse, Vice Chairman."

**Motion:** All voted aye to the motion as corrected.

**Public Comment:** None

**Commissioners' requests:** Carol Bramley suggested the Commission start a regulation review at Workshop meetings. After discussion it was decided regulation review should be on Workshop agendas with requests taken from Commissioners as to what sections of the regulations should be reviewed. It was determined the next Workshop agenda would include a review of the Preamble, Table of Contents and Articles I and II.

### Application Proposal: Submission of Technical Information Concerning Proposal to Construct a New Wireless Telecommunications Facility at 469 Bantam Road in the Town of Litchfield, Connecticut

Vice Chairman Waterhouse read a letter dated 10/16/13 addressed to First Selectman Leo Paul from Atty. Kenneth C. Baldwin, Robinson and Cole, stating Cellco Partnership Development was withdrawing the application of Verizon Wireless for placement of a cell tower at 469 Bantam Road.

### Land Use Administrator Report: Permits, Enforcement, Budget, Office

Permits, budget and office reports were deferred to the next meeting. Dr. Tobin requested Commission input on an enforcement matter related to a construction trailer located on a R20H property not under construction. Two notices of violation have been sent without a response or remediation of the violation.

Motion: Peter Losee moved the Zoning Enforcement Officer issue a Cease and Desist at 156 West Street for violation of Article V, Sec. 4, Construction Trailers and Article IV, Sec. 2A Table of Residential Area and Dimension Requirements. The motion was seconded by Ed Doyle. Aye vote: Barrows, Pavlick, Bramley, Losee, Doyle and Waterhouse. The motion carried unanimously.

**Possible Executive Session:** None

**Correspondence:** Letter from Kenneth C. Baldwin as discussed above.

**Motion:** Curt Barrows moved to adjourn at 7:33 p.m., Peter Losee seconded and all voted aye. The motion carried.

Planning and Zoning Commission

Date

DRAFT