

Police



Resident Trooper

Town of Litchfield

P.O. Box 488 West Street
Litchfield, CT 06759



860-567-8596
Fax 860-567-7552

TEMPORARY STATE PISTOL PERMIT APPLICATION INSTRUCTIONS

1. Pistol permit applications must be completely filled out, signed, notarized, and returned in person. The person applying must be 21 year of age to apply.
2. Letter from a certified N.R. A. firearms instructor, or other certified range officer, stating that the applicant has demonstrated safe handling of a pistol or revolver.
3. State of Connecticut (green) application-fingerprinting card and an F. B.I. (blue) application-fingerprinting card must be filled out and submitted with the application. **Do no sign the fingerprinting cards until fingerprinting is done.**
4. **A fee of \$14.75 by certified check or money order made out to "Treasurer, State of Connecticut" for F. B.I. processing is required. An additional \$50.00 certified check or money order also made out to "Treasurer, State of Connecticut" for State of Connecticut background check is also required (must be *two* checks).**
5. Two forms of identification must be shown upon submitting the application. One of these must be a photo I.D. Acceptable types of I.D. include birth certificate, valid Connecticut driver's license, and passports. Photocopies are not acceptable.
6. Please call the Resident State Trooper's Office on any week day (860) 567-8596 to make an appointment to submit all of the above and to be fingerprinted. **If you are printed at Troop L, (860) 626-7900, bring all paperwork and prints to the Litchfield Resident Trooper's Office at the Litchfield Town Hall.** Starting March 1, 2013, the Litchfield Resident Trooper's Office at the Litchfield Town Hall will charge \$15.00 for all fingerprinting. Checks may be made payable to "Town of Litchfield/Police."
7. Federal fingerprinting processing can take as long as eight weeks at which point you will be contacted and an oral interview with the First Selectman and/or a Litchfield Police Officer will be scheduled. Permits are issued after this interview through the Litchfield Town Clerk's Office. **The fee for a State temporary permit is \$70.00, made payable to the Litchfield Town Clerk, and this permit is valid for only 60 days.**
8. After obtaining a temporary permit, you then go to State Police Headquarters, 1111 Country Club Road, Middletown, for your permanent State permit. **The \$70.00 fee should be a certified check or money order and made payable to "Treasurer, State of Connecticut."**