

**Litchfield Park and Recreation  
80 Doyle Road  
Bantam, Connecticut 06750  
January 9, 2012**

## **Special Meeting Minutes**

**Present:** President Ann McCarthy, Secretary Diane Fredsall, Park and Recreation Director Brent Hawkins, Jim Keller, Helen Bunnell, Jack Healy(Public Works Director) and Lindsey Murphy.

**Absent:** Vice President Dan Calhoun, Ed Fabbri, Lisa Bauer

**Call to Order:** President Ann McCarthy called the meeting to order at 7:07 p.m.

**Budget:** The Budget was discussed at great length and it was decided that Maintenance should be listed under "Other Professional Services Account #1-5201-52111". The Commission will keep monies in Park and Recreation budget and not defer them to Public Works.

The Commission would like to know why it no longer has access to the programming account.

**Capitol:** Hawk told the Commission that he and Diane took pictures for a Power Point Presentation for the Capitol Committee so that they will have a visual idea of the improvements Park and Recreation is looking for.

Jack told the Commission of improvements that were needed at Litchfield Town Beach including the Boat Launch, Guard Rails and Digging out of the Swimming Area. Jack explained that maintenance projects should be included in our operating budget.

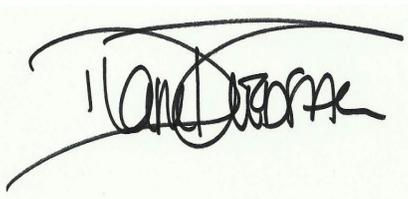
Much discussion went into the repair of the Bathrooms at Community Field and Community Field in general.

Helen made a motion to amend the Capitol Request for \$15,000.00 for an Engineering Study and \$20,000.00 for the implementation of the engineering study with the priority being the public restrooms at Community Field. Jim seconded the motion. The motion passed unanimously.

Ann reminded everyone to attend the Capitol meeting on Tuesday, January 17, 2012 at 7p.m. in the Selectman's Office.

**Adjournment:** A motion to adjourn was made by Ann and seconded by Jim. Motion passed, meeting closed at 9:01 p.m.

Respectfully Submitted:

A handwritten signature in black ink on a light green background. The signature is cursive and appears to read "Diane Fredsall".

Diane Fredsall  
Secretary