

DRAFT
Special Meeting
Litchfield Park & Recreation Commission
November 2, 2012
3:30 PM

Present: Lisa Bauer, Helen Bunnell, Ed Fabbri, Diane Fredsall, Jim Keller, Brent Hawkins

Absent: Ann McCarthy

Call to Order: Jim Keller, Chair called the meeting to order at 3:40 pm

Business:

Capital Improvement Program: Meeting to discuss the completion of the Capital Improvement Program budget proposal which is due to Capital Committee on November 5, 2012. After a lengthy discussion about the Feasibility Study Recreation Facility Improvements completed by Lenard Engineering, the Commission felt more time is needed to review the report before accepting the study and prioritizing budget requests for the Capital Committee.

A motion was made by Helen Bunnell: To submit to the Capital Improvement Committee the suggestions presented by Lenard Engineering for the Northfield Playing Field in the amount of \$ 253,000 for the 2013/2014 budget. Seconded: Ed Fabbri. Vote Ayes: Helen Bunnell, Ed Fabbri, Lisa Bauer. Nay: Diane Fredsall. Motion passed.

A motion was made by Helen Bunnell to ask for a six month extension for the rest of the proposals so that the commission would have time to review the engineering study by Lenard Engineering. This would allow the commission to plan, approve and prioritize the remaining five year budget request to the Capital Improvement Committee. Seconded: Lisa Bauer. Vote: All Ayes, motion passed.

Motion to adjourn:

Motion to adjourn: Helen Bunnell

Second: Ed Fabbri

Vote: All Ayes

Meeting adjourned at 4:35 p.m.

Transcribed by L. Bauer

Brent Hawkins, Park & Recreation Coordinator