

Sandy Beach Commission

Special Meeting Minutes

January 21, 2016 at WZBG

Present: Ed Ryle, Chair, Pam Wray, Tom Mathews, Jenn Parsons, Connie Gillman, Andy Parker, Karen Brady, Denise Parker, Michael Boe, Architect

Absent: Corrine Houle

The meeting was called to order @ 7:02 PM.

Treasurer's report: Cash balance: \$4,758,28

Restoration Fund: \$10,876.87

Correspondence: None

Old Business:

- Phase II: Michael Boe will review the plans and make changes to the electrical, as needed.

New Business:

- Beach Manager - The Commission will consider current employees and will advertise the position opening. Denise Parker will send the Job Description to the Commission members for distribution.
- Bid Process - The one bid submitted was higher than the funding budgeted for the project. Ed Ryle will contact the Litchfield Town Hall to determine the actual figure bid. Michael Boe, architect, attended this meeting to explain the project figures and discuss options. It was decided that the Commission would put the project out to bid again in February. Michael Boe will contact the new Town of Litchfield Engineer to start the process. The prints for the project are already at the Town Hall.
- Electrical work - Ed Ryle, SBC Chair, will select the appropriate electrician based on bid amounts and availability to begin the electrical work as soon as possible.
- Triathlon - Discussion was tabled until Corinne Houle is able to attend the meeting.

Fund raising - Michael Boe will determine the amount needed for the new windows and doors for the Restoration Project. The Commission will use these figures in its grant requests.

The meeting was adjourned @ 7:59.

Our next meeting will be held on Thursday, February 18, 2016 @ 7:00 PM at WZBG.

