

Sandy Beach Commission

Special Meeting Minutes

September 25, 2014 at WZBG

Present: Lori Schneider, Ed Ryle, Co-Chairs, Pam Wray, Karen Brady, Denise Parker, Connie Gillman, Andy Parker

Absent: Corinne Houle, Jenn Parsons

The meeting was called to order @ 7:04 PM.

Approval of minutes from the August 2014 meeting. Moved by: Lori Schneider, Second, Ed Ryle. All in favor.

Treasurer's report: Cash balance: \$7953.23

Restoration Fund: \$13,700.16

We have not received funds from the Sandy Beach Triathlon.

Correspondence: None

Old Business:

- Phase II information: We thank Tom Mathews for the completion of the roof and the painting of the building.
Materials and items stored in the building will have to be removed before work begins.
- Architect update - Ed met with the architect who provided a revised floor plan for the building. He is working on bid specs which will include plumbing and electric specs.

Moved: Karen Brady, second: Pam Wray to approve the plans submitted by the architect. All in favor.

New Business:

- Beach use contract - Karen is composing a draft for a "Request for Use document" that could be used for various groups using the beach. The draft will be shared with Commission members for review.
- Beach numbers update - Passes: Litchfield: 80, Morris: 32, Seniors: 30, Non-residents: 22. More than 100 students were involved in swim lessons. The SBC will review scheduling for the sessions in the spring.
- Bid process - First Selectman Leo Paul has asked for written permission from Barbara Bongiolatti, Morris First Selectman, for Litchfield to take the lead in the bid process and awarding of bids for Phase II. Ms. Bongiolatti will write a letter to Leo Paul granting Litchfield the lead on the bid process.
- Beach closing/staffing - The SBC will consider staffing shortages that occurred at the end of the season when hiring staff for next season. The SBC will review job descriptions for Beach Manager and other positions.

Grants - SBC will work on applications for ScherrThoss and STEAP grants for next year. Fundraising - Andy Parker will investigate Tshirt sales for the beach.

The meeting was adjourned @ 8:22 PM. Moved: Karen Brady, Second: Andy Parker. All in favor.

Our next meeting will be held on Thursday, October 16th @ 7:00 PM at WZBG.



