

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, APRIL 15, 2014
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Jeffrey Zullo, Paul Parsons and Jonathan Tarrant in attendance. Diane Knox was away.

Approval of Minutes: Motion: J. Zullo moved to approve the regular meeting minutes of April 1, 2014, and J. Tarrant seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: J. Zullo moved to add under New Business d), "Award Architect Bid for Bantam Fire Co. ADA Showers/Bathrooms STEAP Project." J. Tarrant seconded, all voted aye and the motion carried.

Motion: J. Zullo moved to add under New Business e), "Move and Sign Notice of Annual Budget Meeting" and J. Tarrant seconded. All voted aye and the motion carried.

Mr. Paul said STEAP grant applications were submitted today for a salt storage building, construction of a retaining wall at the municipal parking lot, and sidewalks on behalf of the Borough of Litchfield.

Resignations: None

Interviews, Appointments & Reappointments

a) Interview Linnea Healy for Inland Wetlands Commission, alternate member, term 6/2014: Ms Healy said she wants to get involved in her town and would like to serve. She has worked for CCA Surveying and Engineering in the past and is now an ADA therapist for the Waterbury School System. Motion: J. Zullo moved to appoint Linnea Healy to the Inland Wetlands Commission with term expiration of 6/2014. J. Tarrant seconded, all voted aye and the motion carried.

b) Reappoint Mitchell S. Fishman to Northwestern CT Transit District, term expiration 5/2018

c) Reappoint Sharlene Copeland to Northwestern CT Transit District, term expiration 5/2018

Motion: J. Zullo moved to appoint both Mitchell S. Fishman and Sharlene Copeland to the Northwestern CT Transit District with term expirations of 5/2018. J. Tarrant seconded, all voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 4/7/14 Board of Finance minutes; 3/20/14 Sandy Beach Commission minutes; 3/19/14 Board of Education minutes (draft)

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 3 regular members 2/2015, 2/2017, 2/2016; 2 alternates 2/2016

Conservation Commission: 1 member 12/2016; 2 alternate members 12/2015

Economic Development Commission: Three alternate members 6/2014, 6/2015, 6/2016

Litchfield Prevention Council: 1 member 6/2014

Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2019

Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015

Park & Recreation: 2 alternate members: 6/2017, 6/2014

Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2017
Sandy Beach Commission: 1 regular member 12/2015
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 alternate member 1/2015
Zoning Board of Appeals: 1 regular member 3/2015

Tax Refunds: Motion: J. Tarrant moved to approve one tax refund in the amount of \$219.11. P. Parsons seconded, all voted aye and the motion carried.

Old Business: None

New Business

a) **Adopt Resolution to Add Signatory to Town Clerk's Bank Account:** Mr. Paul explained this is a formality to be able to add L. Robyn Ryle as signatory on the Clerk's account. In the Clerk's absence, when Ms Ryle is the Acting Town Clerk, there will be someone else who can make transactions. Motion: J. Zullo moved to adopt the resolution to add L. Robyn Ryle as signatory on the Town Clerk's bank account at Union Savings Bank. J. Tarrant seconded. P. Parsons asked if there were more than one signature required for these checks, and Mr. Paul said he thought there were two required. Upon voting, all voted aye and the motion carried. The resolution follows these minutes as Attachment I.

b) **Comprehensive Computer & Technology Plan Presentation – Jason Lathrop:** Mr. Lathrop referred to the document entitled, "Instructional Technology in Our Schools: Current Status, Future Plans" dated April, 2014, and summarized the highlights. The Board had several questions and thanked Dr. Wheeler and the Board for all their hard work in developing this plan.

c) **Review Regionalization Study Report – Jonathan Costa:** Mr. Costa explained the recent history of this study and past attempts for merger. He presented six options ranging from doing nothing to cooperative board agreement, to full regionalization, which could save \$4 million per year. Under this plan each district would have to close an elementary school. Projected declining enrollments in both districts are forcing them to look into this. Mr. Costa said that smaller schools are less efficient, and it gets harder to offer comprehensive academic programs.

To move toward regionalization, he said there would first need to be a positive vote from all four towns to create a planning committee, members appointed by each district, to develop a regional plan for submission to the Commissioner and State Board of Education. The State would appoint a CSDE legal representative who would attend all the meetings. The Committee would report to its communities every six months until it is done. Statute allows for up to two years to create a plan, with provision for a two-year extension. He estimated it taking up to 18 months for Litchfield/Wamogo, and should cost up to \$40,000 total. The State would have to approve it before there can be a referendum to accept it, which would have to be by affirmative vote of all four towns. Then each of the Boards of Education would be dissolved and a new regional board would be established according to the plan. He said there is a pool of \$9,000 State funding for start up in this process he has secured for us.

He thought a reasonable merger plan would probably have Wamogo as the high school, LHS as the middle school, and Litchfield and Region 6 would each close an elementary school. With a combined central office function and combined middle-high school, it would save about \$3-4 million per year for everyone. He said there is not one substantial educational or fiscal reason not to do this. However, the reasons against tend to be strategic, political or emotional and tied to the past. Until the critical mass can eliminate those memories and perceptions, look outside their own communities and start thinking about the next 10 years of children and the quality of their education, only then will the debate begin to change.

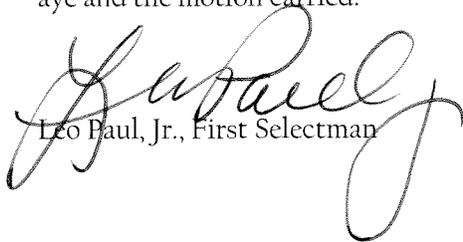
He suggested the First Selectmen of the four towns meet and have the same discussion prior to possible public hearings and then a referendum vote by all four towns. The perception of equanimity is the most important thing politically that needs to occur so everyone can work together for the common purpose of quality education for the children. Mr. Paul will draft a letter to the other Selectmen for discussion at the next meeting.

d) **Recommend Architect for Bantam Fire Co. ADA Showers/Bathrooms STEAP Project:** J. Healy reported that he went out for RFQ's for professional services and had three responses. At this point they would like the Selectmen to approve recommendation to the State of their choice of John Martin Associates, who they felt had the best grasp on the project to stay within the budget. **Motion:** J. Zullo moved to recommend to the State John Martin Associates, \$13,000, for the Design/Engineering portion of the Bantam Fire Co. ADA Showers/Bathrooms STEAP Project. P. Parsons seconded the motion, all voted aye and the motion carried. It will now go on to the State for approval, then it will come back for the First Selectman's signature.

e) **Move and Sign Notice of Annual Budget Meeting:** Mr. Paul explained the Annual Budget Meeting will take place May 7th at the Intermediate School Auditorium. **Motion:** J. Zullo motioned to move and sign the notice of Annual Budget Meeting to be held at the Intermediate School Auditorium on May 7, 2014. J. Tarrant seconded, all voted aye and the motion carried.

Correspondence: None

Adjournment: **Motion:** P. Parsons moved to adjourn at 7:10 p.m. J. Zullo seconded the motion, all voted aye and the motion carried.


Leo Paul, Jr., First Selectman

RESOLUTION OF AUTHORITY FOR CORPORATIONS

Union Savings Bank
 UNION SAVINGS BANK
 13 NORTH ST
 LITCHFIELD, CT 06759-0000

By: Town Clerk's Office
 TOWN OF LITCHFIELD Town Clerk's Acct.
 PO BOX 488 # 1484608201
 LITCHFIELD, CT 06759-0488 only

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, Lisa A. Losee, certify that I am ~~Secretary~~ ^{Town} Secretary (clerk) of the above named corporation organized under the laws of Connecticut, Federal Taxpayer Identification Number 06-1426593, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS: Any Agent listed below, subject to the limitations indicated in this document, is authorized to exercise all Powers Granted:

	Name	Title or Position	Signature
A.	<u>Lisa A. Losee</u>	<u>Town Clerk</u>	x.
B.	<u>L. Robyn Ryle</u>	<u>Asst Town Clerk</u>	x.
C.	<u>Leo Paul Jr</u>	<u>First Selectman</u>	x.
D.	<u>David T. Wilson</u>	<u>Town Treasurer</u>	x.
E.			x.
F.			x.

POWERS GRANTED: Unless indicated below as an exception, any Agent of the Corporation shall exercise all of the following Powers:

Agent Exceptions A, B, C, D, E, or F	Description of Powers:
	(1) Exercise all of the powers listed on this resolution.
<u>AB</u>	(2) Open any deposit or share account(s) in the name of the Corporation.
	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this financial institution.
<u>AB</u>	(4) Borrow money on behalf of and in the name of the Corporation, as well as sign, execute, and deliver promissory notes or other evidences of indebtedness
	(5) Endorse, assign, transfer, mortgage, or pledge bills receivable, warehouse receipts, bills of lading, promissory notes or other evidences of indebtedness, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
<u>AB</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box with this financial institution.
	(7) Other:

LIMITATIONS ON POWERS: The following are the Corporation's express limitations on the powers granted under this resolution: _____

EFFECT ON PREVIOUS RESOLUTIONS: This resolution supersedes the resolution dated _____ (if not completed, all resolutions remain in effect).

CERTIFICATION OF AUTHORITY: I FURTHER CERTIFY THAT THE BOARD OF Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on 04/02/2014.

x. _____
 Secretary's Signature

RESOLUTIONS

The Corporation resolves, warrants, and agrees as follows:

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and as a provider of other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by Union Savings Bank. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to Union Savings Bank as governing the operation of this corporation's account(s), are in full force and effect, until Union Savings Bank receives and acknowledges an express written notice of their revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to Union Savings Bank, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of his or her authority to act on behalf of the Corporation. Any Agent, so long as he or she acts in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which he or she may deem advisable for the effective exercise of the powers indicated on page one, from time to time with Union Savings Bank, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with Union Savings Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any agreement governing any account properly opened by any Agent of the Corporation. The Corporation authorizes Union Savings Bank, at any time, to charge the Corporation for all checks, drafts, or other orders for the payment of money, that are drawn on Union Savings Bank.
- (6) The Corporation acknowledges and agrees that Union Savings Bank may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM) and debit cards.
- (7) The Corporation acknowledges and agrees that Union Savings Bank may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, personal identification numbers (PIN), and digital signatures. Union Savings Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

FOR FINANCIAL INSTITUTION USE ONLY:

Acknowledged and received on _____ by _____ (initials). This resolution is superseded by a new resolution dated _____.

COMMENTS:
