

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, AUGUST 20, 2013
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with all Selectmen present: Jonathan Tarrant, Diane Knox, Paul Parsons and Jeffrey Zullo.

Approval of Minutes: Motion: P. Parsons moved to adopt the regular minutes of August 6, 2013, and J. Tarrant seconded. All voted aye except J. Zullo and D. Knox who abstained because of absence, and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: J. Zullo moved to add to New Business d), "Award Bid for LHS Block Wall Repair." J. Tarrant seconded, all voted aye and the motion carried. Motion: J. Zullo moved to add under New Business e), "Discussion on Surplus Property - Litchfield Jail." J. Tarrant seconded, all voted aye and the motion carried.

Resignations: None

Interviews, Appointments & Reappointments: None

Liaison Reports/Commission-Committee Minutes: 7/31/13 Board of Education minutes (draft); 6/26/13 Economic Development Commission minutes; 7/31/13 Economic Development Commission minutes (draft)

J. Tarrant questioned the date of the 7/31/13 Board of Education minutes posted as Tuesday when the 31st fell on Wednesday. Mr. Paul said he would bring it to their attention.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 4 regular members 2/2015, 2/2014, 2/16, 2/16; 2 alternates 2/2016
Board of Ethics: One alternate member 6/2016
Conservation Commission: 1 member 12/2013; 2 alternate members 12/2015
Economic Development Commission: One regular member 6/2016; 1 alternate 6/2016
Inland Wetlands Commission: 2 alternate members 6/2014
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2014
Northwest Regional Mental Health Board, Catchment Area Council #22, at-large member 5/2015
Park & Recreation: 2 alternate members: 6/2017, 6/2014
Recycling Committee: 4 members, 2/2015, two 2/2016, 2/2014
Sandy Beach Commission: 1 regular member 12/2015
Social Services Board: 1 member, 2/2015
Town Hall Building Committee: 1 member, 3/2015
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 regular member 1/2018; 1 alternate member 1/2015

Transfers

a) **Transfer #5 – Annual Budget Adjustment Transfers:** L. Paul explained this is the end of the year account close-out that will require a Town meeting. The total of all items for transfer is \$121,888. **Motion:** J. Zullo moved to approve Budget Transfer #5 in the amount of \$121,888 and move it to the Board of Finance and then Town Meeting for approval. D. Knox seconded. J. Zullo asked how much Contingency would be left to turn back to the General Fund, and Mr. Paul said he would get that information to him. Upon voting all voted aye and the motion carried.

Old Business

a) **Approve Doyle Road Sidewalk Bid (tabled from 8/6/13):** Mr. Paul recalled that there was a question as to whether the work is within the Borough of Bantam and Mr. Healy confirmed it is. Mr. Paul said, however, that the Town will handle the reconstruction of the sidewalks. **Motion:** P. Parsons moved to award the Doyle Road Sidewalk Bid to Towne & Aurell for \$16,984. J. Tarrant seconded the motion. Mr. Paul explained this is the area from the entrance to the courthouse north to the old road bed that connects with Vanderpoel Avenue. He apologized to Mr. Healy and explained that he had forgotten that he had told Mr. Healy to get it done. Mr. Healy said there are specifications for sidewalks that will be followed by Towne & Aurell. The Town had done the sidewalk back when Bantam Falls was built and agreed to maintain them, and there is budgeted money in the Capital budget. **Vote:** Upon voting all voted aye and the motion carried.

New Business

a) **Award Bid for Meadow Street Drainage Improvements:** **Motion:** J. Tarrant moved to award the bid to low bidder DiChello Construction in the amount of \$18,000. D. Knox seconded. Jack Healy explained the project and its location on John Gould's property. Upon voting, all voted aye and the motion carried.

b) **Award Bid for Bantam Fire Company Ambulance:** **Motion:** D. Knox moved to approve the bid award to Greenwood Emergency Vehicles for the 2014 Horton Class I Ambulance in the amount of \$183,084, with cost to the Town of Litchfield of \$85,000 from the Capital budget. J. Tarrant seconded. BFD Member Jim Gavell explained the Town's portion of \$85,000 is included in the Town's budgeted Capital fund. The Bantam Fire Company will pay for the rest. Mr. Gavell explained the bidding history and why the two other companies did not bid. He was happy with the one bid that was within their budget. **Vote:** Upon voting, all voted aye and the motion carried.

c) **Adopt Resolution for STEAP Grant – Bantam Firehouse ADA Showers/Bathrooms:** L. Paul explained that this STEAP Grant application was approved in the amount of \$160,000. The resolution needs to be adopted to complete necessary paperwork for the State. Mr. Paul read the resolution. **Motion:** J. Zullo moved to adopt the resolution for the 2013 STEAP Grant for Bantam Firehouse ADA Showers/Bathrooms. **Second:** J. Tarrant seconded the motion. Mr. Paul explained how the grant works, timeline and scope of the project. **Vote:** All voted aye and the motion carried. The text of the resolution follows:

RESOLUTION

RESOLVED, that First Selectman Leo Paul, Jr. be, and hereby is, authorized to accept on behalf of the Town of Litchfield, a 2013 Connecticut STEAP Grant in the amount of \$160,000 for ADA showers and bathrooms at the Bantam Firehouse/Emergency Shelter; and

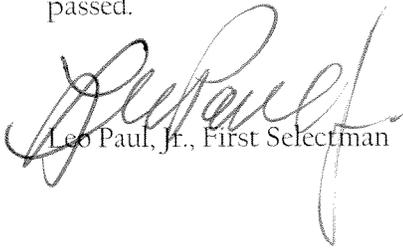
FURTHER RESOLVED, that First Selectman Leo Paul, Jr. is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2013 STEAP Grant with the State of Connecticut.

d) Award Bid for LHS Block Wall Repair: Motion: J. Tarrant moved to approve the bid award for LHS repair of exterior walls to Fresh Look Painting in the amount of \$88,960. D. Knox seconded. L. Paul asked Mr. Healy about the paint being used. He said they will repair all the exterior blocks and will use a primer coat with a Luxon conditioner and a top coat with a special coating. This is a new sealant-type paint that should seal the walls. There are no issues with lead in the existing paint. There is \$84,000 in the capital budget for the sealing and the rest will come from the painting account in the operating budget. Vote: Upon voting all voted aye and the motion carried.

e) Discussion on Surplus Property – Litchfield Jail: Mr. Paul explained that the State is trying to sell its surplus property, and a for-sale sign has been placed at the jail. They have received some bids and would like to ask again if the Town is interested in the property. It was recommended that Mr. Paul send a letter to Commissioner DeFronzo at the Department of Administrative Services indicating our interest or lack of interest. Motion: Jeffrey Zullo moved that the Board of Selectmen of Litchfield reaffirm its prior actions of August 16, 2011 and June 5, 2012 to decline the State's offer to purchase or otherwise to accept title to the Litchfield Jail pursuant to Sections 3-14b, 4b-21 or 18-31b, of the Connecticut General Statutes, and hereby waive any additional notice in this regard. Second: Jonathan Tarrant seconded the motion. Vote: Upon voting all voted aye and the motion carried unanimously. Mr. Paul will send a letter to Commissioner DeFronzo reflecting the Board's decision.

Correspondence: None

Motion: P. Parsons moved to adjourn at 5:57 p.m. and J. Tarrant seconded. All voted aye and the motion passed.



Leo Paul, Jr., First Selectman